

Pilgrim Nazarene Church, Inc.

*Journal
for
2013 Special Conference
and
Sixth General Conference
2014*

**2013 Session, July 16
Held at Pell City, Alabama**

**2014 Session, August 3-10
Held at Dickson, Tennessee**

Editing Committee
David Taylor

**Official
Proceeding**
of the
2013 Special Conference
and
Sixth General Conference
of the
Pilgrim Nazarene Church, Inc.

In session held at
Pell City, Alabama
July 16, 2013
Dickson, Tennessee
August 5-10, 2014

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I. General Officers and Boards

GENERAL OFFICERS

General Superintendent

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Sherman, TX 75090
p. 765.730.0268

pncgsl@gmail.com

General Secretary

David E. Taylor
570 Roy Ayres Road
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General Treasurer

Micheal Covington
655 W. Cherokee Road
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c. 580.467.1946

covingtoncpa@live.com

General Foreign Missions Secretary

Stephen Snodgrass
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Editor, *Pilgrim Nazarene Herald*

Larry Pettit
2921 Sycamore Spring Dr.
Kingwood, TX 77339
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lpetes@att.net

I. General Officers and Boards

GENERAL BOARD

Ex-Officio Officers

General Superintendent

Stephen Snodgrass, pncgsl@gmail.com
11141 State Hwy. 56
Sherman, TX 75090
p. 765.730.0268

General Secretary

David E. Taylor taylor.conquestpress@juno.com
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General Treasurer

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General Foreign Missions Secretary

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Elders

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126 Barbara Drive #22 h. 903.839.7039
Whitehouse TX 75791 c. 903.372.2949

Charles E. Dodd IV revced4@yahoo.com
716 Blanton Dr.
Sherman, TX 75092 p. 903-4396-5854

I. General Officers and Boards

GENERAL BOARD

Elders (continued)

Clindel Harbison charbison@centurytel.net
601-27th Street North p. 205.338.0561
Pell City AL 35125

Larry Pettit lpetes@att.net →
2921 Sycamore Spring Dr.
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325 Jefferson Drive h. 337.562.1911
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4017 Evergreen Avenue p. 337.474.4017
Lake Charles LA 70605

Wendell Conner wendeb4@yahoo.com
300 North Rose Street h. 319.385.8981
Mt. Pleasant IA 52641 c. 319.931.8903

Laymen (continued)

James Dunegan james@dunegan.com
P.O. Box 425 p. 580.434.222
Calera OK 747303

I. General Officers and Boards

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Durant, OK 74701

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P.O. Box 6707 p. 813.486.9606
Seffner FL 33583

James Shiery jshiery@sbcglobal.net
208 Tanglewood h. 405.354.5329
Yukon OK 73099 c. 580.574.3711

Honorary

General Board Member Emeritus

George Stevenson gcens@juno.com
1163 Gardner's Gin Road p. 205.483.1417
Cordova AL 35550

GENERAL BOARD COMMITTEES

The General Board organized by electing committee Chairmen and Secretaries to .serve on each of the General Board Committees. The General Superintendent is an ex officio member of each Ministry.

Budget and Finance

Chair Micheal Covington, **Secretary** Myron Brown,
James Dunegan, Wendell Conner, Charles Dodd IV,
Clindell Harbison, Tony Ross.

I. General Officers and Boards

Missions

Chair Steve Snodgrass, **Secretary** David Boardman
Dennis Cable, Michael Covington, Clindel Harbison,
James Shiery.

Sunday School and Education

Chair: Dennis Cable, **Secretary** Kenneth Adamson Jr,
Wendell Conner, Kenneth Adamson Sr, Clindel Harbison,
Mark Russell.

Expansion and Evangelism

Chair: David Taylor, **Secretary** Mark Russell
Kennith Adamson Sr, Todd Gardner, Wendell Conner,
Larry Pettit, James Shiery, Myron Brown.

Publication and Media

Chair: Myron Brown, **Secretary** Charles Dodd IV,
James Dunegan, Mark Russell, Todd Gardner.

Youth and Outreach

Chair: Charles Dodd IV **Secretary** Kenneth Adamson
Todd Gardner, Dennis Cable.

Scholarship Committee *(elected members in italics)*

David Boardman (2017) — Chair
Stephen Snodgrass — General Superintendent
Micheal Covington — General Treasurer
James Shiery (2016) *Wendell Conner* (2017)

Validation Committee *(elected members in italics)*

Tony Ross (2015) — Chair
Stephen Snodgrass — General Superintendent
David Taylor — General Secretary
James Shiery (2016) *Wendell Conner* (2017)

I. General Officers and Boards

GENERAL BOARD APPOINTMENTS

Missions Helping Hands

Rev. Judy Jolly tljsr@yahoo.com
330 Sycamore Street
Carlisle, Kentucky 40311 p. 859.289.7012

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Compliance Officer

Mark Russell mark.s.russell@gmail.com
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Web Administrator

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Web Master

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Archivist (Conference appointed the General Secretary)

David Taylor taylor.conquestpress@juno.com
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Camp Registrar

Carmelita Turner carmyt_30@yahoo.com
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I. General Officers and Boards

BOARD OF ORDERS AND RELATIONS

Chair Ex-officio

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William Carpenter wmcmlc@gmail.com
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I. General Officers and Boards

BOARD OF ORDERS AND RELATIONS

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Michael Yancey myanceyjr@gmail.com ->
2808 E 97th Court #105
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GENERAL COURT OF APPEALS

William Carpenter wmcmlc@gmail.com
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Corydon IN 47112 p. 812.225.5307

Michael Yancey myanceyjr@gmail.com ->
2808 E 97th Court #105
Tulsa, OK 74137 p. 720.289.5956

I. General Officers and Boards

BOARD OF MINISTERIAL STUDIES

(All Elders on the General Board)

Kennith Adamson 938 Mulberry Street Westlake LA 70669	kenadamson48@gmail.com p. 337.433.1964
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Tony Ross 325 Jefferson Drive Lake Charles LA 70605	tonywross@att.net h. 337.562.1911 c. 337.309.0116
Stephen Snodgrass 11141 State Hwy 56 Sherman, Texas 75090	pncgsl@gmail.com p. 765.730.0268
Troy Truitt 501 Touchdown Drive Jackson MO 63755	1st year examiner ttruitt7@yahoo.com c. 573.270.1192

II. General Conference Roll

Elder

Adamson, Kenneth	Cable, Dennis
Carpenter, William	Covington, Micheal
Dodd, Charles IV	Fogleman, David
Harbison, Clindel	Jolly, Judy
Pettit, Larry	Ross, Tony
Seeley, David	Snodgrass, Stephen
Swearengin, Mike	Taylor, David
Turner, Scott	Yancey, Michael Jr

Layman

Adamson, Alice	Dunegan, James
Adamson, Heather	Dunegan, Sandra
Adamson, Kenny	Fogleman, Brittany
Beverly, Jim	Gardner, Brent
Boardman, David	Gardner, Rhonda
Boardman, Heidi	Gardner, Todd
Boice, Dorothy	Harbison, Clindel
Brown, Myron	Harbison, Sharon
Cable, De Juana	Langstaff, Arnold
Carpenter, Marsha	Langstaff, Crystal
Conner, Bradley	Price, Alan
Conner, Deborah	Russell, Diana
Conner, Jason	Russell, Mark
Conner, Wendell	Steel, Don
Dodd, Anna	Taylor, Patsy
	Turner, Carmelita

Elders Absent—written report

Anaya, Pedro	written report
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II. General Conference Roll

Durr, Robert III	written report
Jones, Robert	Written report
Shields, Bryan	written report
Stevenson, George	proxy by David Fogelman
Taylor, Nathaniel	written report
Wright, Sheldon	written report
Zink, Kathy	written report

Elders Absent—no written report

Bates, Don	3rd year
McCarthy, Shawn	3rdyear
McKenzie, Richard	2nd year

III. General Officer and Board Reports

General Superintendent, General Foreign Missions Secretary, Elder and Pastor Report

Bro. Taylor, members and friends of the Pilgrim Nazarene Church,

This is my 6th report as General Superintendent, my 16th report as an Elder. I can report today that Jesus saves me from all sins, and the Spirit abides within me. By His grace, every inch of my heart is filled by Him, and I strive to remain sensitive to his will, obedient to His voice and follow His leadings.

My family and I left camp last year and beg an to prepare to move to Sherman. This year has been packed full of memories and ministry. It was difficult to say goodbye to friends and family in Alabama, but we felt we had to follow the leadings of God and His will. It has always been in our purpose to stay in His will.

We arrived in Sherman and found the church to be in good spiritual health under the ministry of Bro. David Taylor. The men and women, boys and girls had all worked so hard for our coming, and we appreciate it very much. It did not take long for us to fall in love with this crowd.

As a minister of the Gospel and an elder of the church, I report that I preached exactly 100 times. I counted a couple of times and it came out to that number. Which does not include Wednesday night Bible studies each week, which when I am at home in Sherman that is what happens. I might add, Bro. Taylor, if I could have added sack sermons into that, I could have been way up there.

I held one camp meeting in Clinton, PA, and assisted in one funeral this year. As pastor, I have faithfully preached the Word, called, nurtured and cared for the flock that is under my care. We have weekly Bible studies, baptized four young people, including my two daughters, Katelyn and Tara. That was a blessing and a privilege. I have administered communion house to house. This year we were blessed with the ministry of Bro. Robert England, and Bro. Dan Durkee in revivals. We were also privileged to have these men bring their wives with them to the meetings. Victories were won, and souls were saved.

We hosted Bible school groups, and encouraged our young people to attend Bible School somewhere.

The property has been maintained and updated by our trustees,

III. General Officer and Board Reports

and head trustee, Brent Gardner. 2014 also saw the completion of a comfortable and beautiful parsonage. Stewards have carried out their duties, with a careful eye on the needs of the church, under the direction of head steward, Sis. Juanita Chamberlain. Patsy Taylor, our church treasurer, has been a good custodian of the church books. I can report that all designated monies have been forwarded to their intended designations, and our General Church percentages are paid and up to date.

This year Bro. Max Moore did a fine job as Sunday School Superintendent. His Sunday morning “Tool Box Challenge” is something to look forward to each week.

This year we held a VBS in July. It was a first and we had 23 volunteers who pitched in to help. There were so many who helped, but ultimately God directed and gave us increase. Sunday after VBS we formed a new teen class with nine in attendance. Eight new kids from the community are beginning to call Sherman PNC home. We have also seen parents in attendance each week since. We are very encouraged.

This year we said goodbye to a dear saint in our church, Sis. Doris Meek. She was such an inspiration and Godly example to all who knew her. Her passion for missions and helping others has become a hallmark of the local church, and that legacy lives on. We appreciate her life, and miss her from our midst, but will always remember her smile and her stamina. We were with her shortly before her home going, and promised to meet her on the other side. Such a wonderful lady, and we will always treasure her memory.

As General Superintendent, I traveled 16, 155 miles by car, 4,215 by air, and all with the safe protection of our heavenly Father. Not a mishap or breakdown. I give God the glory, and want to do it publicly, because I don't take it for granted. We have endeavored to make it to each church this year. For the first time in my tenure, I have failed to make it to a couple due to schedules. I apologize for this, and will work to correct our schedule to insure that it is not repeated. We did visit several of our churches twice or more.

We have organized three new Pilgrim Nazarene Churches: Houston, TX, Deridder, LA and Denver, CO. We thank the Lord for His help. We now have a few more areas that are interested in the Pilgrim Nazarene Church, and we anticipate adding them to the PNC family over the next year.

III. General Officer and Board Reports

I have chaired the General Board, Orders and Relations Board, and met with many local advisory boards this past year. Due to the distance and in an effort to save money, we have met by conference calls to carry out the work of the church.

This year we hosted the Preacher's Meeting in Sherman. I appreciated the ministry of Bro. Larry Roberts as he helped us to see the "big picture". We also represented the Pilgrim Nazarene Church at the IH Convention and Youth Challenge again this year.

This year has had unusual challenges, and many times we felt overwhelmed and inadequate. I cannot stand here and tell you that the outcome was always what I wanted, or even what I felt God wanted. But it did not change the fact that He is in control. It did not change the fact that I remain resolved to listen to His directives and leave the outcome to Him.

As General Foreign Missions Secretary, I have communicated monthly with Bro. JohnPaul and Bro. Isaac Pinapati, who oversee the work in India, in order to maintain an account of work that is being done there. It is my vision to establish this work in India as a self supporting work with the means to train pastors in the doctrine of holiness, and enable the helpless to help themselves with the help of God. I have corresponded with Bro. JohnPaul, both by phone and e-mail weekly on the needs of the field there. I might add we installed four new water wells this year.

I want to thank all who have helped me this year: Bro. Taylor, both at home, and while I was away.

Sis. Russell, who is now my personal secretary, and that, can be very interesting at times.

Bro. Covington, who keeps some of the best books and conscientiously carries out his duty.

Bro. Russell, who is the Compliance Officer for the church, has put in more hours and miles for the General church this year other than me. Winchester PNC is still open today due to his hard work. The organization of three new churches did not just happen. Many documents and much research were involved. All of this was done without compensation or complaint, and I appreciate it.

III. General Officer and Board Reports

I also want to thank my wife and girls who stand by me and keep me grounded. It is so important to keep it real. Connie is constantly reminding me that it is not in my own strength, but we must stay connected to the One for whom you are working.

I believe the future is bright and I am confident that we have the message. I love the Pilgrim Nazarene Church and the people who make up its family.

When people ask me who we are, I say that we are a band of people doing our best to make it to heaven, and take as many people as we can, by the grace of God.

Respectfully submitted,
Stephen Snodgrass

III. General Officer and Board Reports

REPORT OF THE AUDITORS

August 4, 2012

We the Audit committee, upon auditing the General Treasurers books, found them to be in good order and we commend Bro. Covington for a job very well done.

We recommend that the General Board Travel Policy committee revisit the travel policy for any possible updates that are needed.

Respectfully submitted,

James Dunegan
Myron Brown

GENERAL BOARD OF MINISTERIAL STUDIES

Rev. Clindel Harbison, Chair

The General Board of Ministerial Studies makes the following recommendation to the 5th General Conference.

That all students be retained in their current year of study.

Respectfully submitted
Rev. Dennis Cable, Secretary

IV. General Conference Organization

CONFERENCE CHAIR:

Stephen Snodgrass, General Superintendent

SECRETARY AND ASSISTANTS:

David Taylor, General Secretary

Diana Russell, Assistant

PAGES:

Brent Gardner Chip Dodd Richard Philips

BOARDS OF TELLERS:

Laymen #1:

Myron Brown Todd Gardner Mark Russell

Lay Ladies #2:

Sandy Dunegan Debbie Steele Heather Adamson

Pastors Wives:

Alice Adamson DeJuana Cable Patsy Taylor

Ministers:

Dennis Cable Mike Yancey David Fogleman

REGISTRAR:

Carmelita Turner

CONFERENCE PROGRAM COMMITTEE: (site arrangements)

David Taylor, Chair Michael Covington

PUBLIC WORSHIP COMMITTEE:

Stephen Snodgrass, Chair

Kenneth Adamson Charles Dodd IV

Clindel Harbison Scott Turner

STANDING RULES COMMITTEEJ

David Taylor, Chair Tony Ross William Carpenter

IV. General Conference Organization

CREDENTIALING COMMITTEE:

Myron Brown, Chair Dennis Cable William Carpenter

STEERING COMMITTEE:

Mark Russell, Chair Kenneth Adamson Charles Dodd IV

NOMINATING COMMITTEE

All General Board, Pastors ,and Elders

FINANCE COMMITTEE: Mike Covington, Chair

Tony Ross, Kenneth Adamson, Myron Brown, Don Steele, Arnold Langstaff, Jim Dunegan, DeJuana Cable, Clindel Harbison, Scott Turner, Carmelita Turner, Jason Conner.

MANUAL COMMITTEE: Kenneth Adamson, Chair

Mark Russell, Brent Gardner, Bill Carpenter, Mike Covington, Tony Ross, David Fogleman, Brittany Fogleman, Kenny Adamson Jr, Myron Brown, Don Steele, Arnold Langstaff, David Seeley, Jim Dunegan, Dennis Cable, DeJuana Cable, Clindel Harbison, Betty Harbison, Kathy Zink, Charles Dodd IV, Mike Yancey Jr, Scott Turner, Carmelita Turner, Jason Conner, Wendell Conner, Bradley Conner, David Boardman

MINISTERIAL STUDIES COMMITTEE: Clindel Harbison, Chair

David Fogleman

MISSIONS COMMITTEE: Stephen Snodgrass, Chair

Mark Russell, Mike Covington, Tony Ross, David Fogleman, Heather Adamson, Debbie Steele, Crystal Langstaff, DeJuana Cable, Kathy Zink, Brent Gardner, Scott Turner, Carmelita Turner, Diana Russell, Jason Conner

PUBLICATIONS COMMITTEE: Charles Dodd IV, Chair

Mark Russell, Kenny Adamson Jr, Adam Price, Dennis Cable, Charles Dodd IV, David Fogleman, David Seeley, Mike Yancey Jr, Brent Gardner

RESOLUTIONS COMMITTEE: David Fogleman, Chair

IV. General Conference Organization

Dennis Cable, Charles Dodd IV, Brent Gardner, David Seeley,
Scott Turner, Carmelita Turner

TECHNICAL ENGINEERS:

Sound and Recording: Jarred Gardner

Media and Imaging: Jerry Esparza

Imaging Assistant: Trenton Dodd

MUSIC COMMITTEE: Charles Dodd IV, Chair

STAFF PIANIST:

Mike Yancey

OFFERING AND COLLECTIONS STAFF:

Myron Brown

James Dunegan

James Shiery

EVANGELIST:

Walter Hedstrom, Darrell Stetler

YOUTH WORKER:

Steve Oliver

CHILDREN'S WORKER:

Harrold Taylor

HOSTS:

Jeff and Angie Jackson, Garner Creek Conference Retreat

STANDING RULES COMMITTEE

David Taylor, Chair

Tony Ross William Carpenter

We recommend the following standing rules to the Sixth General Conference of the Pilgrim Nazarene Church, Inc.

1. All action brought before the conference that will in effect change the wording of the bylaws must be brought in as a Memorial and will be referred to the Steering Committee for

V. Committee Reports

assignment.

2. Memorials must be presented in written and in electronic format, and turned in to the General Secretary in person.
3. The deadline for presenting Memorials to the Sixth General Conference is 5:00 pm, Wednesday, August 6, 2014.
4. All original main motions brought before the conference body must be submitted to the Chair in writing.
5. It is the responsibility of each committee to consider the merits of multiple memorials on the same subject and then to present a single Memorial for consideration by the delegates of the conference body.
6. Committee secretaries are to turn in reports to the General Secretary, with amendments, in electronic format.
7. Each speaker must address the Chair when rising to speak. Members of the conference wishing to debate on a motion are to do so from a microphone and must identify themselves before speaking the first time.
8. Debate on a motion is to be limited to five (3) minutes per individual, allowing opportunity for an opposing statement after each speaker.
9. Please recognize your responsibility to stay until the business of the conference is completed.
10. We trust God for His guidance and His anointing on all our deliberations.

Respectfully submitted,
David Taylor, Chair

V. Committee Reports

STEERING COMMITTEE

Mark Russell, Chair
Kennith Adamson
Charles Dodd IV

We, the Steering committee, submit the following report which recommends referring the following Memorials to the designated committee:

Memorial # 1 – to the Manual Committee

Respectfully Submitted:
Charles Dodd IV, Secretary

V. Committee Reports

NOMINATING COMMITTEE

Pages:

Richard Phillips, Brent Gardner, Chip Dodd

Boards of Tellers:

Lay Men

Myron Brown

Todd Gardner

Mark Russell

Pastor Wives

Alice Adamson

DeJuana Cable

Patsy Taylor

Lay Ladies

Sandy Dunegan

Debbie Steele

Heather Adamson

Ministers

Dennis Cable

David Fogleman

Mike Yancey

Credentialing Committee

Myron Brown, Dennis Cable, William Carpenter

Steering Committee:

Kenneth Adamson, Charles Dodd IV, Mark Russell

Standing Rules:

David Taylor, Tony Ross, William Carpenter

Conference Committee

Finance Committee:

Credentialing Committee:

Ministerial Studies:

Publications Committee:

Manual Committee:

Steering Committee:

Missions Committee:

Resolutions Committee:

Standing Rules Committee:

Chairs:

Mike Covington

Myron Brown

Clindel Harbison

Charles Dodd IV

Kennith Adamson

Mark Russell

Steve Snodgrass

David Fogelman

David Taylor

V. Committee Reports

MINISTERIAL STUDIES COMMITTEE

Clindel Harbison, Chair
David Fogelman

We, your Committee on Ministerial Studies, recommend that the course of study remain the same.

Respectfully submitted,

David Fogelman, Secretary

V. Committee Reports

MISSIONS COMMITTEE

Steve Snodgrass, Chair

Heather Adamson	DeJuana Cable	Jason Conner
David Fogleman	Mike Covington	Brent Gardner
Crystal Langstaff	Tony Ross	Diana Russell
Mark Russell	Debbie Steele	Carmelita Turner
Scott Turner	Kathy Zink	

We the Missions Committee recommend the following Missions report for adoption.

1. That the General Board produce a Foreign Missions policy specific to the Pilgrim Nazarene Church.
2. That we maintain a monthly vehicle maintenance and fuel fund for the India work, to come from tour offerings.
3. That we maintain the established avenue of support for our national pastors in India.
4. That an opportunity be presented in each General Conference and camp to renew the national pastoral support pledges for the coming year.
5. That we maintain monthly support for the orphanage, to be funded by the Sunday school offerings taken on the first Sunday of each month.
6. That first Sunday offerings for the orphanage be sent clearly designated and separate from any other orphanage support.
7. That every church take a fifth Sunday offering for support of India widows.
8. That the Helping Hands Department projects be supported by each local church.
9. That we pursue further foreign mission opportunities.

Respectfully submitted,
Missions Committee

V. Committee Reports

FINANCE COMMITTEE

Micheal Covington, Chair

Kennith Adamson	Myron Brown	DeJuana Cable
Jason Conner	Anna Dodd IV	James Dunegan
Clindel Harbison	Arnold Langstaff	Don Steele
Tony Ross	Carmelita Turner	Scott Turner

The Finance Committee meeting was not called because of this being a mid-term General Conference.

MANUAL COMMITTEE

Kennith Adamson, Chair

Kenneth Adamson	Myron Brown	DeJuana Cable-
Dennis Cable	William Carpenter	Jason Conner
Mike Covington	James Dunegan	Charles Dodd IV
Brittany Fogleman	David Fogelman	Brent Gardner
Betty Harbison	Clindel Harbison	Arnold Langstaff
Tony Ross	Mark Russell	David Seeley
Don Steele	Carmelita Turner	Scott Turner
Mike Yancey	Kathy Zink	

The Manual Committee did not meet as there was only one (1) Memorial and it was considered by the Conference body

V. Committee Reports

PUBLICATION COMMITTEE

Charles Dodd IV, Chair
Kenneth Adamson Dennis Cable David Fogelman
Adam Price Mark Russell David Seeley
Mike Yancey Jr.

The following motions were voted unanimously to be sent to the General Conference.

We the Publications committee submit the following report:

1. That our people use and develop their God-given talents and abilities. We encourage our pastors and people to write articles, pamphlets, tracts, stories, and books for publication.
2. That our churches establish and maintain a library of books and literature on holiness and a variety of Christian subjects for youth and adults.
3. That our churches appoint a media representative to implement and to carefully maintain their church's website. We recommend the use of electronic means of advertising such as: web pages, websites that list Holiness Churches (such as holiness.cc), etc. The PNC webmaster is available to work with the churches to make use of this tool.
4. That the publication of the Herald be re-instated, that the General Board Publication and Media Committee be charged with:
 - Managing a staff of volunteers for the compilation and publication of the Herald.
 - Setting the annual budget.
 - Promoting a method to underwrite as much cost as possible.
 - Ensuring that the quality and consistency of the Herald is upheld in a manner that would be a compliment to our organization.
5. We further move that our pastors promote the circulation of the Herald to their congregations and communities.
6. That the first reinstated issue be no later than the first quarter

V. Committee Reports

of 2015.

7. We would like to commend those who developed, set up, and manned the Booth at the IH Convention, and recommend its continued use.

Respectfully submitted,
Charles Dodd, IV, Chairman

V. Committee Reports

RESOLUTIONS COMMITTEE

David Fogelman, Chair

Dennis Cable

Charles Dodd IV

Brent Gardner

David Seeley

Scott Turner

Carmelita Turner

We, your Committee on Resolutions, submit the following report
:

1. First of all, we want to thank Almighty God for His definite leadership and the sense of His blessed presence during this fifth general conference of the Pilgrim Nazarene Church.
2. We extend special thanks and appreciation to the Garner Creek Camp campground and to all custodial, maintenance and kitchen personnel for making our stay on these grounds so pleasant.
3. We love and appreciate our General Superintendent, Brother Stephen Snodgrass, and his wife and family. We are thankful for his deep spirituality, sound leadership and firm stand.
4. We appreciate all of our General officers and their labors throughout the year.
5. Thanks to Brother Jerry Esparza for photography and media work during conference, and also to Trenton Dodd for his help on the live web-streaming of our services. Also, we would like to recognize Brother Jared Gardner for operating the sound system for our conference and camp. Thanks to all who have supplied sound equipment for the conference.
6. We wish to thank the members of the committee in charge of counting and recording income finances; Brother Myron Brown, and Bro Jamie Loftin.
7. We thank Brother Mike Yancey for playing the piano, Brother Charles Dodd IV for coordinating the music and all the musicians, special singers and song leaders.
8. We would like to recognize the labors of Brother Steve Oliver and Brother Harrold Taylor for their work in the Youth and Children's Services.
9. We give special thanks for the work of our able evangelist Reverends Walter Hedstrom and Darrell Stetler.
10. Most of all, we appreciate the Presence of the Lord, which

V. Committee Reports

has prevailed throughout the conference.

11. We would like to thank Sis. Carmelita Turner for her many hours of hard work as registrar for the camp.

Respectfully submitted,
David Fogelman, Chair
Charles Dodd IV Secretary

VI. Daily Proceedings

2013 Special General Conference

July 16, 2013

Conference called to order by General Superintendent Steve Snodgrass at 11:00 AM

Partial report from the Board of Ministerial Studies was presented.

Elder and Licensed Minister reports were presented:

John Paul Pinapati's report as a Licensed Minister was read. Report was accepted.

Isaac Pinapati's report as a licensed Minister was read. Report was accepted.

Sheldon Wright's report as an Elder was read and accepted.

David Sealey reported as an Elder and pastor of Indianapolis PNC. Report was accepted.

Bryan Shields, Sr., Elder, report was read and accepted.

George Stevenson, Elder, report was read and accepted.

Michael Yancey, Elder, report given and accepted.

Tony Ross, Elder, report was given and accepted.

Robert Durr III, Elder and pastor of Osage Hills PNC, Duncan, OK, report read and accepted.

Cathy Zink, Elder, report given and accepted.

2012 Conference Manuals distributed.

Session Adjourned at 11:55.

Session reconvened at 2:00 PM

Called to order by General Superintendent Steve Snodgrass

Prayer led by Terry Jolly.

Elder and Licensed Minister Reports were presented:

Charles Dodd IV, reported as an Elder and pastor of Durant, OK, PNC. Report accepted.

Troy Truitt, Elder and pastor of Cape Girardeau, MO, report read by his daughter, Lauren. Report was accepted.

VI. Daily Proceedings

Conference business was suspended for a time of prayer for complete healing for Troy Truitt.

Elder report given by Steve Snodgrass, General Superintendent of the PNC. Report was accepted by a standing vote of appreciation.

Micheal Covington, reported as an Elder and Pastor of Duncan, OK, PNC. Report was accepted.

Kenneth Adamson, reported as an Elder and Pastor of Westlake, LA, PNC. Report was accepted.

Pedro Anaya, reported as an Elder and Pastor of Dallas, TX, Spanish PNC (with Gen. Supt Snodgrass reading the English version). Report was accepted.

William Carpenter, reported as an Elder and pastor of Mt. Pleasant, IA, PNC. Report was accepted.

Dennis Cable, reported as an Elder and pastor of Whitehouse, TX, PNC. Report was accepted.

Clindel Harbison, reported as an Elder and pastor of Pell City, AL, PNC. Report was accepted.

Judy Jolly, reported as an Elder and pastor of Millersburg, KY, PNC. Report was accepted.

David Taylor, reported as an Elder and pastor of Sherman, TX, PNC. Report was accepted.

Larry Pettit, reported as an Elder. Report was accepted.

Nathaniel Taylor, reported as an Elder and pastor of Winchester, IN, PNC. Report was accepted.

Bryan Shields II, report as a Licensed Minister, was read. Report accepted.

Dennis Cable presented Board of Ministerial Studies report. Report was accepted.

Conference session adjourned at 4:00 PM.

David E. Taylor, General Secretary
Pilgrim Nazarene Church

VI. Daily Proceedings

2014 General Conference

DAILY PROCEEDINGS (Monday August 4, 2014)

The 6th General Conference of the Pilgrim Nazarene Church was called to order Monday, August 04, 2014 at 2:09pm by Stephen Snodgrass, General Superintendent. Clindel Harbison opened with prayer.

Pages: Richard Phillips, Adam Price
The bar was set as the middle section of the chapel. All delegates were called within the bar.

Program Committee (pastors had previously received) was presented for approval. Motion made and seconded to accept ~ carried

Registration forms were distributed and collected.
Number of delegates registered: 24

Standing Rules Committee report was read by David Taylor, Standing Rules Chair
Motion was made and 2nd to accept standing rules ~ carried.

Nominating committee report was read by David Taylor, Secretary.
Motion was made and 2nd to adopt this report ~ carried.

Note: deadline for memorials to be presented is 5:00pm on Wednesday, August 6, 2014

Conference committee sheets were distributed for assignments and collected.

Committee calls were made.
Monday session was adjourned 2:35pm to reconvene Tuesday, August 5, 2014.

DAILY PROCEEDINGS (Tuesday August 5, 2014)

VI. Daily Proceedings

Tuesday conference session was called to order August 5, 2014, at 2:07pm by General Superintendent, Stephen Snodgrass.

Delegates were called within the bar

Pages were called to their positions

Incoming delegates were registered.

Copies of Standing Rules committee report were distributed.

Copies of committee appointments were distributed.

Stephen Snodgrass called for the Board of orders and relations to meet immediately following Tuesday's conference session.

Partial report from the Credentialing committee: 24 registered and qualified delegates. Partial report accepted.

Any additions to Committee appointments were called for.

Judy Jolly reported as an elder and pastor of Millersburg, KY ~ report accepted.

Tony Ross reported as an elder ~ report accepted.

Dennis Cable reported as an elder and pastor of Whitehouse, TX ~ report accepted

Clindel Harbison reported as an elder and pastor of Pell City ~ report accepted.

Shelden Wright reported as an elder ~ written report, read by David Taylor ~ report accepted

Motion made to send greetings from the conference to the Shelden Wrights ~ carried

Motion made to send greetings from the conference to Bettye Hillman ~ carried

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Motion made to send greetings from the conference to the George Stevensons ~ carried

Pedro Anaya reported via e-mail as an elder and pastor of Spanish church in Dallas, read by Stephen Snodgrass ~ report accepted.

Committee calls

Kathy Zink reported as an elder ~ written report, read by David Taylor ~ report accepted.

Motion was made to adjourn at 2:54pm. Session adjourned to reconvene Wednesday, Aug 6, 2014 at 2:00pm.

VI. Daily Proceedings

DAILY PROCEEDINGS (Wednesday August 6, 2014)

Wednesday conference session called to order August 6, 2014, at 2:06pm by General Superintendent.

Adam Price opened with prayer.

Pages called to their places.

New delegates registered,

Partial credentialing committee reported 27 delegates registered and qualified. Partial report accepted.

Mike Covington reported as elder and pastor of Duncan PNC ~ report accepted.

Bro. Snodgrass read page 67 of the 2012 Journal re: roll of elders.

David Taylor read the roll of elders

The 2012 Manual committee recommended an ad hoc committee to review Memorials 3 and 4 which were presented to the 2012 conference. The conference elected the ad hoc committee, with David Taylor as the Chair.

The Chair reported (no report) for the ad hoc committee, because a committee meeting was not called.

Charles Dodd IV reported as elder and pastor of Durant, OK ~ report accepted.

Ken Adamson reported as elder and pastor of Westlake, LA ~ report accepted.

Additions to committees announced by David Taylor.

VI. Daily Proceedings

David Fogleman Jr reported as elder and pastor of Jasper, AL ~ report accepted.

David Seeley reported as elder and pastor of Indianapolis, IN ~ report accepted.

Bill Carpenter reported as elder and pastor of Mt. Pleasant and new pastor of Duncan, OK ~ report accepted.

Committee calls given.

Session adjourned at 3:10pm to reconvene Thursday, August 7, 2014 at 2:00pm

VI. Daily Proceedings

DAILY PROCEEDINGS (Thursday August 7, 2014)

Thursday, August 07, 2014 session of conference called to order at 2:07pm by General Superintendent Stephen Snodgrass.

Conference delegation was called within the bar.

Dennis Cable opened with prayer.

Partial report of the credentialing committee was given by Dennis Cable: 31 delegates have been registered and qualified.

Ministerial Studies committee report was read by David Fogleman. Motion made and seconded to accept this report. Carried

The steering committee report was read by Charles Dodd IV ~ memorial #1 was referred to the Manual committee. Report accepted.

Dennis Cable made the motion that the Manual committee be discharged on Memorial #1 and that the Memorial be now taken up for consideration. Motion carried.

Motion to table motion on the floor until pastoral reports are completed. Motion carried.

Chair turned to David Taylor as Stephen Snodgrass reported as an elder, General Superintendent of the PNC, General Foreign Missions Secretary and as pastor of Sherman, TX ~ report accepted.

David Taylor reported as an elder ~ report accepted.

Mike Yancey Jr reported as an elder and as pastor of Denver, CO ~ report accepted

George Stevenson reported as an elder (David Fogleman

VI. Daily Proceedings

reported in his absence) ~ report accepted.

Bryan Shields reported as an elder (written report read by David Taylor) ~ report accepted.

Nathaniel Taylor reported as an elder (written report read by David Taylor) ~ report accepted.

Totals -29 elders ~ 19 reported

Recessed for 5 minutes to organize copies of the memorial being presented...

Reconvened at 3:33

Copies of Part 1 of the memorial were distributed. Mark Russell was asked to present a synopsis of the memorial.

General Superintendent charged delegates to take the copies of the memorial (part 1) to read over and to be discussed in Friday's conference session.

Copies of Part 2 of this memorial were made available in printed copy after the evening service, on the PNC website, or via your e-mail ~ see Charles Dodd IV.

Motion to adjourn Thursday's session ~to reconvene Friday, August 8, 2014. at 2:00pm.
Session adjourned.

VI. Daily Proceedings

DAILY PROCEEDINGS (Friday August 8, 2014)

Friday, August 08, 2014 conference session was called to order at 2:10pm by General Superintendent Stephen Snodgrass.

Delegates were called within the bar.

Partial credentialing committee report given by Dennis Cable: 35 delegates have registered and qualified.

Resolutions committee report was given by David Fogleman. Motion to amend this report to add Carmelita Turner as registrar. Carried

Motion to amend this report to add the name of Dustin Mullens as part of sound team. Carried
Motion to accept report as amended. Carried.

Motion to send greetings to Sis. Rodney (DeJuana) Pitts from the conference. Carried

Motion to send greetings to Shirley Fogleman from the conference. Carried

Motion to send greetings to Johnpaul and Isaac Pinapati from the conference. Carried.

Motion to send greetings to elderly elders not able to make it to conference. Carried.

Memorial #1 was taken off the table for review and discussion.

Kenny Adamson spoke against passing the memorial as a whole.

Charles Dodd IV spoke for ~ some things need to be corrected in the current manual and this new document does address these.

VI. Daily Proceedings

Mark Russell made the motion to proceed through the document (memorial #1) one **page** at a time for review.

Motion made to amend this motion to read "...proceed through the document... one **section** at a time for review."
Amendment passed.

Motion as amended passed.

Dennis Cable made the motion to delete the graphic chart as part of the manual.
Motion failed for lack of **discussion a second**.

Tony Ross spoke against the graphic chart.

Myron Brown spoke against the possibility of two boards (line 22, 23).

Tony Ross spoke against the memorial if we are going to accept the chart.

Motion made to revamp or remove the graphic chart.

Mike Yancey rose to a point of order ~ a similar motion was already made and died for a lack of second.

Motion died for lack of a second

Moved on to the Section "The Church"
Section "The Local Church"
Section "Home Missions"

Jim Dunegan asked who owns the property of a mission (line 613 in appendix dealing with home missions). Answer: the general church.
Mark Russell spoke to Jim Dunegan's question.

Section "Organization of a new church" Line 637 in appendix dealing with organization of a new church

VI. Daily Proceedings

DAILY PROCEEDINGS (Friday August 8, 2014)

Mike Yancey made the motion to read each section aloud as we review.

Vote by show of hands ~ for 6 / against 16 ~ motion failed.

Myron Brown questioned does “PNC as part of the church name” apply to all current churches or new churches?

Answer: Corporation rules

Clindel Harbison asked about churches whose names do not include PNC?

Answer: Names of churches are tied to corporate by-laws.

Mark Russell spoke to the issue

Kennith Adamson asked why limit trustees to three?

Mark Russell spoke to the question. Difference between church trustees (building and property) and corporate trustees (those responsible for state / legal situations)

Kennith Adamson made the motion to change the wording of line 52 item 6 from 3 trustees to say 3 or more.

Mark Russell spoke against the motion

Tony Ross spoke for the motion

Charles Dodd IV spoke against the motion

Tony Ross spoke for the motion

Voice vote taken ~ Motion carried.

Patsy Taylor asked about 16 years age limit to join the church ~ previously it was 14

Motion made to amend the document to read on line 47 and 56 ~ “16 years of age” to “14 years of age.” Motion carried.

Marsha Carpenter asked if the changes being discussed are for government compliant issues ~ having nothing to do with church membership, standards, etc.

VI. Daily Proceedings

Mark Russell stated that mostly it has to do with government, but not entirely ~ and that the document was taken majorly from the 1928 Nazarene Manual.

Section "Reception of New Members"

Membership committee

Charles Dodd IV spoke for the position of signature for church membership.

Church Meetings

Charles Dodd IV spoke in favor of this section

Alice Adamson noted that line 88 needed a correction in spelling ~ editorial corrections made.

Annual Church Meeting

Patsy Taylor asked about the dates first of March and end of April (line 99)

Dennis Cable asked about statistical year

Mark Russell spoke to the question ~ calendar year ~ each local church can set their own statistical year.

Kennith Adamson made the motion that starting with line 98 be changed to read "A meeting of the church membership shall be held annually at a convenient time within sixty days prior to conference for the election of the Executive Board and the organization of the operations of the church ministries. All elections shall be for a term of one year beginning on the first day of the Annual General Conference, and serving until their replacement is elected and qualified."

5 minute break .

Reconvened at 3:44

VI. Daily Proceedings

DAILY PROCEEDINGS (Friday August 8, 2014)

Motion read .

Kennith Adamson made the motion that starting with line 98 be changed to read “A meeting of the church membership shall be held annually at a convenient time within sixty days prior to conference for the election of the Executive Board and the organization of the operations of the church ministries. All elections shall be for a term of one year beginning on the first day of the Annual General Conference, and serving until their replacement is elected and qualified.”

Motion carried.

Myron Brown made the motion that on line 684 in appendix 3 to add at the end of #1: members 17 years or older may vote in the church meeting.

Mark Russell suggested changing the placement of the suggested wording to line 96.

Myron Brown agreed to change the motion to the proper placement in the document.

Motion carried

Amendment passed.

Motion as amended passed.

Tony Ross made the motion that we strike item 13 in appendix 3 (line 729 and 730).

Seconded

Mark Russell spoke against the motion

Motion failed.

Kenny Adamson made the motion to amend anywhere in the

VI. Daily Proceedings

document where it reads “3 trustees” be changed to read “3 or more.”

Motion Carried

Kennith Adamson made the motion to have 3 or more stewards and missions presidents and youth presidents be placed on the executive board.

Dennis Cable made a point of clarification Operations Council is comparable to our current church board vs. Executive Board which is legal and compliance matters.

Dennis Cable made the motion to adjourn at 5:00 pm Motion failed.

Kennith Adamson’s motion carried.

Session adjourned to reconvene at 2:00pm Saturday, August 9, 2014.

VI. Daily Proceedings

DAILY PROCEEDINGS (Saturday August 9, 2014)

Saturday conference session called to order August 9, 2014, at 2:10pm by General Superintendent Stephen Snodgrass

Tony Ross opened with prayer.

Mike Swearingen reported as elder and pastor of Cabot, AR ~ report accepted.

New delegates registered.

Credentialing committee reported 41 delegates have been registered and qualified. Report accepted.

Publications committee report given by Kenny Adamson Jr. ~ report accepted

Scott Turner reported as an elder and pastor of Muncie, IN ~ report accepted.

Discussion of Memorial #1 continued. Executive Board under Local Church in Memorial #1 line 130

Charles Dodd IV made the motion to strike and replace wording of the organizational chart, reflected throughout the memorial.

Clindel Harbison spoke against the motion.

Mark Russell spoke for the motion

Myron Brown spoke against the motion.

Myron Brown spoke against the motion.

Mark Russell spoke for the motion.

Mike Yancey spoke against the motion.

Tony Ross spoke against the motion.

Clindel Harbison spoke against the motion.

Voice vote taken ~ Motion failed

VI. Daily Proceedings

Back to Executive Board in original memorial ~ line 130.

Mike Yancey made the motion to change the title of the Executive Board to Compliance Council. Motion died for lack of a second.

Dennis Cable made the motion to change the title of the Executive Board to Administrative Committee and everywhere it appears in the document.

Vote by show of hands
For 14 / against 12
Motion passed.

Mike Yancey made the motion to strike #3, 5, 6, 7 & 8 from the duties of the Administrative Committee. Seconded.

Dennis Cable made a motion to amend the motion to strike the words "financial oversight" from line 133. Seconded.

Sharron Harbison spoke against changing the Board to a Committee

Mark Russell spoke against the amendment

Arnold Langstaff asked for clarification between the two "boards."

Kenneth Adamson talked about the two board concept

Vote on amendment by show of hands
For 5 / against 10
Amendment failed

Mark Russell spoke against the motion.

Mike Yancey spoke for the motion

VI. Daily Proceedings

DAILY PROCEEDINGS (Saturday, August 9, 2014)

Alice Adamson spoke against the motion.

Voice vote taken ~Motion failed

Tony Ross spoke regarding the Administrative Committee's ability to call a meeting.

Mike Covington moved to call the previous question. Seconded.

Board of Tellers #3 (Alice Adamson, DeJuana Cable, Patsy Taylor) was called.

Board of Tellers distributed ballots for the vote on memorial #1
General Superintendent gave instructions to vote yes if you are in favor of the memorial / vote no if you are against the memorial.
Tellers collected ballots and were excused.

Larry Pettit reported as an elder and pastor of Houston, TX ~ report accepted.

Board of Tellers #3 reported
Ballots 29 necessary 20
Yes 10 / No 19
Memorial #1 failed

Tony Ross requested a copy of the publications committee report.

Final report from Credentialing committee reported total number of delegates of 45 ~ all registered and qualified. Report accepted.

General Superintendent requested from the conference body to identify who would send greetings from the conference.

Dennis Cable made the motion that the greetings from the

VI. Daily Proceedings

conference be sent from the General Secretary. Motion carried.

Motion for conference to sine die midnight Sunday, August 10, 2014. Motion carried.

Missions committee report ~ remain the same. Report accepted.

Per the General Board, Judy Jolly will be Helping Hands coordinator.

Session adjourned 3:48pm

VII. Course of Study

V. Prescribed Course of Study for Ministers

FIRST YEAR

TO BE STUDIED:

Introduction to Christian Theology Wiley and Culbertson
Christianity Through The Centuries Earl E. Cairns
Pentateuch and Synoptic Gospels Bible
Manual Pilgrim Nazarene Church
English 3200 Harcourt, Brace and World

TO BE READ:

Impressions M. W. Knapp
Preacher and Prayer E. M. Bounds
The Disciplined Life R. S. Taylor
A Catechism on Christian Perfection E. T. Curnick
The Carnal Mind and Its Cure H. A. Erdmann
The Old Man E. G. Marsh
Bible Basis for Christian Security Wakefield
Charismatics and the Glossolalia H. E. Will
Achieving Faith J. G. Morrison
Pentecost W. G. Bennett
The Pilgrim Nazarene Herald

(The first year is also to be used by the local preacher.)

H. H. Hooker, R. T. Williams, Spencer Johnson
The Pilgrim Nazarene Herald

SECOND YEAR

TO BE STUDIED:

Christian Theology, Volume I H. Orton Wiley
Parliamentary Procedure at a Glance .. O. Garfield Jones
Historical Books, John and Acts Bible
A Guide to Evangelism and Discipling ... Chester Wilkins

VII. Course of Study

Course of Study (continued)

TO BE READ:

They Knew Their God, Volumes I, II, III, IV, V Harvey and Tait
Fox's Book of Martyrs W. B. Forbush
Half Hours with Saint Paul Daniel Steele
The Life and Diary of David Brainard J. Edwards
Perfect Love J. A. Wood
Christian Perfection George Peck
How to Raise Your Children Andrew Murray
Prayer Availeth Much T. M. Anderson
The Pilgrim Nazarene Herald

THIRD YEAR

TO BE STUDIED:

Christian Theology, Volume II H. Orton Wiley
Homiletics and Pastoral Theology A. M. Hills
Major Prophets and Pauline Epistles Bible
Great Holiness Classics-Leading Wesleyan Thinkers,
Volume III Richard S. Taylor
Scriptural Death Route Holiness L. S. Boardman

TO BE READ:

Remarkable Conversions and Striking Illustrations
..... H. C. Morrison
The Knowledge of the Holy A. W. Tozer
Our Own God G. D. Watson
The Treasury of Prayer E. M. Bounds
Revival Lectures C. G. Finney
Things That Are Needful J. H. Jowett
.....(same as *The Passion for Souls*)
A Right Conception of Sin R. S. Taylor
Why Revival Tarries Leonard Ravenhill
Instructions for Holy Living
..... H. H. Hooker, R. T. Williams, Spencer Johnson
The Pilgrim Nazarene Herald

VII. Course of Study

FOURTH YEAR

TO BE STUDIED:

Christian Theology, Volume III H. Orton Wiley
Foundations of Doctrine H. E. Jessop
Minor Prophets and General Epistles Bible
A Concise History of Christian World Missions Kane
Ministerial Ethics and Etiquette I. Parker Maxey

TO BE READ:

After Sanctification What? T. M. Anderson
Christian Purity R. S. Foster
The Old Man Beverly Carradine
The Life and Times of Jesus Christ the Messiah
..... Edersheim
Creeds In Contrast Dale Yocum
A Plain Account of Christian Perfection John Wesley
Holiness and Power A. M. Hills
Helps to Holiness S. L. Brengle
Jesus Is Coming W. E. Blackstone
The Pilgrim Nazarene Herald

II. Prescribed Course of Study for Deaconesses

FIRST YEAR

TO BE STUDIED:

The Gospels and the Acts the Apostles Bible
Manual Pilgrim Nazarene Church

TO BE READ:

Impressions M. W. Knapp
Preacher and Prayer E. M. Bounds
A Plain Account of Christian Perfection John Wesley
Scriptural Death Route Holiness L. S. Boardman
The Pilgrim Nazarene Herald

VII. Course of Study

Course of Study (continued)

SECOND YEAR

TO BE STUDIED:

All the Epistles Bible
Introduction to Christian Theology
..... Wiley and Culbertson
Holiness and Power A. M. Hills

TO BE READ:

Things That Are Needful J. H. Jowett
(same as *The Passion for Souls*)
A Right Conception of Sin R. Taylor
Revival Kindlings Martin Wells Knapp
The Pilgrim Nazarene Herald

III. Prescribed Reading Books for Exhorters

They shall read, at a minimum two books per year, selected by their pastor from among the books in the course of study.

VIII. Memorials

Memorial #1

Local Church Government

THE CHURCH

God's church is composed of all spiritually regenerate persons, whose names are written in Heaven. By providential permission and by the leadings of the Holy Spirit, some become associated together for holy fellowship and to better advance the cause of God through common ministries. The congregation may organize as a local church, or when there are an insufficient number of qualified members, as a mission. The Pilgrim Nazarene Church is composed of those who voluntarily associate themselves together according to its doctrine, practice, and government. They seek holy Christian fellowship, the conversion of sinners, the entire sanctification of believers, the development of holiness virtues in the fear of the Lord, and simplicity and spiritual power as manifested in the New Testament Church, and carry out the Great Commission by preaching the gospel to every creature.

THE LOCAL CHURCH

The local church is a unique gathering of souls, brought together by providence, bonded together by grace, and united together in love and purpose to honor God through service and ministry. Membership in the local church is the foundation of the denomination and the cornerstone of involvement in all of its ministries. The government of the church is congregational, albeit with a high regard for God-called ministers and the services of leadership they provide to the congregation. To the extent prudent, the congregation shall organize to carry out its first purpose – the minis-

VIII. Memorials

try of the church, in an orderly and efficient manner through departments governed by an Operations Council. The secondary, though essential, executive functions, related to property, corporate and regulatory obligations, shall be governed by an elected Executive Board.

Home Missions

A congregation that identifies with the Pilgrim Nazarene Church and desires to meet together for worship and evangelism, but does not have a sufficient number of individuals to qualify for membership and serve as officers and trustees, may organize as a mission. Also, a local church will become a mission in the event of the membership roll declining to less than three (3) qualified members, and remaining so for the second consecutive annual meeting. The structure and management of a mission for operations and transition is described in Appendix I: Home Missions.

Organization of a New Local Church

A congregation, of which a minimum of three having attained the age of majority (18 in most states), may express interest in affiliation with the Pilgrim Nazarene Church and invite the General Superintendent, or an elder appointed by the General Superintendent [THE OFFICIAL], to explore the privileges and blessings of uniting with the denomination. The meeting should proceed as follows:

1. At a meeting properly announced and convened, the *Manual* of the Pilgrim Nazarene Church should be reviewed with particular attention to the Articles of Religion, Covenants, Special Provisions, and Local Church Government.
2. Upon concurrence that the prospects share the purpose, mission, values and identity of the Pilgrim Naza-

VIII. Memorials

rene Church people, an invitation to membership should be extended to the candidates. A candidate for membership shall be at least 16 years of age. The membership procedure, as described in the Ritual, shall be followed and “Charter Member” shall be noted on the membership signature card.

3. Following reception into membership, THE OFFICIAL shall chair the organizational portion of the meeting conducting the meeting according to the outline in Appendix II: New Church Organization Agenda.

Reception of New Members

A vital ministry of the Holy Spirit in the Pilgrim Nazarene Church is manifest as we systematically help converts qualify to join with us in the work of the Kingdom of God. Candidates who, having attained 16 years of age and qualified for membership by recommendation of the pastor and the examination of the membership committee, shall be presented to the church in a public service. The candidate shall publically affirm to the provisions of membership as defined in the Ritual of Membership, and following public affirmation, the member(s) shall be welcomed into the fellowship of the congregation with public prayer and warm greeting. The church secretary shall have prepared a Membership Certificate for presentation, and shall add the new member(s) to the membership roll. If the candidate had, within the preceding 90 days, held membership in another Pilgrim Nazarene Church, and a letter of recommendation from the prior church’s pastor is presented, the secretary shall add that information to the record of membership. The pastor is, by virtue of the office, a member of the local church. The qualified members of the pastor’s immediate family, upon the recommendation of the pastor

VIII. Memorials

and the membership committee, shall, upon their arrival at a new charge, sign a membership card and be enrolled in the membership roll. Members of the pastor's family desiring to join the church at a later time shall satisfy all the regulatory and procedural requirements of membership.

Membership Committee

The membership committee shall seek out and recommend to the pastor such persons as may be considered candidates for membership training or examination. When the time is right, the prospective member shall meet the committee, be examined and, upon the recommendation of the pastor and committee, invited to become a member of the local Pilgrim Nazarene Church. The candidate shall, by signature on the membership agreement card (*see form for agreement in the back of the Manual*), affirm to the doctrines and fellowship of the church by adopting the Articles of Religion, the Covenants, and the Special Provisions of the church as a guide, and submitting to its disciplines and government. The church secretary shall be responsible for maintaining the file of membership cards as a means for annual authentication of the membership roll.

Church Meetings

The parliamentary authority shall be Robert's Rules of Order, latest revised. The church meeting shall have all the executive authority of the local church and may transact any business of the local church, including to bargain, sell, convey, mortgage, lease, or release any real estate belonging to the church; to erect or repair church buildings, parsonages, schoolhouses and other buildings for the direct and legitimate use of the church and to fix the compensation or salary of anyone in service or employment. The

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meeting shall be announced personally to each Church member (and that fact noted in the meeting minutes), or in two (2) proceeding, regularly scheduled, public services, and as otherwise required by state law. The meeting announcement shall include the date, time and place of meeting and the purpose of the meeting. The meeting shall be chaired by the pastor, or an appointee. If the church is without a pastor, the meeting shall be chaired by the General Superintendent or a person appointed by him.

The Annual Church Meeting

A meeting of the church membership shall be held annually at a convenient time between the first of March and the end of April for the election of the Executive Board and the organization of the operations of the church ministries.¹ All elections shall be for a term of one year beginning on the first of June, and serving until their replacement is elected and qualified. A member may be elected to more than one office. The business of the annual meeting shall be conducted in accordance with the agenda outlined in Appendix III Annual Church Meeting Agenda.

¹ If the organization of a new church was within six (6) months of the first date for Annual Meeting, the church may opt to defer the Annual Meeting until the following year.

Special Church Meetings

A special church meeting may be called to address business or concerns deemed appropriate by the pastor, or a majority of the Executive Board. Special church meetings shall be called for the purpose of:

1. Buying or selling church property;
2. Considering matters that will incur indebtedness;

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3. Consider contracts recommended by the Executive Board;
4. Consider financial matters that would result in a pending treasury deficit for the second consecutive month;
5. To fill vacancies that may occur in the Executive Board;
6. Consider changes in the support of the pastor, or major changes in the operational structure of the church's ministries;
7. To consider changes recommended by the Executive Board in regards to the church's legal organization, including incorporation, changes in legal filings, or changes in the denominational affiliation (see: Ceasing to be a Pilgrim Nazarene Church);
8. Upon resignation of the pastor, to consider changes in the pastoral relations, but only on the call of the General Superintendent in coordination with the Sunday School Superintendent;
9. Such other business, consistent with the meeting announcement, as the wisdom and pleasure of the church may deem appropriate.

The Executive Board

Executive matters related to financial oversight, corporate structure, and regulatory compliance are to be executed by the church officers with consultation from the Executive Board. In essence, the board's role is to find the best way to make the ministries of the church physically possible. The Executive Board shall meet on the call of the pastor or a majority of the Executive Board, and on a schedule no less frequent than every 3 months. The business of the Executive Board shall include:

1. Oversee details related to the organization type, a charitable association, or a not for-profit corporation, and

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make recommendations to the church membership if changes should be considered;

2. Review the duties of the church officers and provide counsel as needed to assure the timely compliance with requirements. Serious neglect of duties by an officer may be remedied by the two-thirds (2/3) ballot vote adoption of a resolution to relieve the officer of their duties, make temporary provisions for fulfillment of duties, and to call a special church meeting to elect a new officer;

3. Provide suitable property arrangements for the ministry of the church;

4. Review all contractual arrangements and make recommendations for action to the church membership;

5. Arrange for appropriate insurance coverage for the protection of the officers and directors, and the church's assets in compliance with lien holder requirements;

6. Review financial requests from the ministries and make recommendations to the pastor, ministry department heads and officers;

7. Prepare an overall church budget to assist with a well ordered financial operation;

8. Create guidelines for the church's business operation as requested by the church officers;

9. Arrange for auditing of the church's financial records and books;

10. Upon a majority vote of the Executive Board, call a special church meeting;

11. Take such other action as is reasonable and prudent, and in conformity with existing local and state laws.

Operations Council Meetings

The ministries of the church are a primary avenue for the church to glorify God. These ministries are directed by the

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pastor and overseen by an elected ministry head. The duty of each ministry head is to first, assure that the conduct of the ministry is consistent with the guidelines defined in the Articles of Religion, Covenants and Special Provisions of the church. Second, to bear fruit and achieve results that are pleasing to God. The formal organization of the church's ministries are established by the church in a church meeting, however, the details of good operation will be the product of on-going prayer and diligent planning during frequent meetings of the members of each ministry.

The Operations Council is composed of all elected ministry heads; The objective is for each ministry be useful and fruitful, and that the ministries work together to achieve results in an orderly and productive manner. Changes in ministry organization and leadership between annual church meetings may be made by the Operations Council only on the ballot vote of two-thirds (2/3) of the Council members present and voting. The Operations Council and each ministry may organize in any reasonable way that the pastor and ministry head deem appropriate, and that does not otherwise conflict with the provisions of the *Manual*.

Officers of the Church

Pastor and President

The pastor is the chief executive of the local church and, under God, accepts full responsibility for all the departments of the church in accordance with the *Manual* of the Pilgrim Nazarene Church. The role of pastor is that of servant, however, the success of the church's ministry and effectiveness of the pastor will depend on the willing cooperation of the membership and the careful delegation of duties to responsible department heads. The function of

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the pastor is, first of all, to be an inspired and anointed preacher, a Godly example, and consistent mentor; second, to serve the church in counsel and encouragement through the ministry of the Word of God and guidance in duty. The pastor is a watchman of the church, a guardian, which diligently shepherds the church membership and ministry activities in accordance with the Articles of Religion, Covenants and Special Provisions of the church *Manual*.

Calling a Pastor

Upon organization of a new church, or the resignation of a pastor, the General Superintendent, in coordination with the Sunday school superintendent, shall call a special church meeting to counsel with the congregation and call a pastor. A call shall be made for nominations and an election by ballot shall be conducted. Any minister called of God and credentialed as an elder or general licensed minister in the Pilgrim Nazarene Church, may be nominated and elected as pastor. All other candidates must first be approved by the Board of Orders and Relations. The General Superintendent shall extend the invitation to the elected candidate and grant a suitable period of time for prayer and a decision. For the sake of efficiency, a slate of prospective pastors may be elected by the same process, to be called in the sequence elected. Meetings subsequent to the first meeting may be chaired by an appointee of the General Superintendent.

Renewing the Call of a Pastor

The General Superintendent shall cause a meeting of the church membership to be called for the purpose of renewing the pastoral relations. The call shall be at a time con-

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venient for the church and pastor, provided that the recall occurs within a window of time not sooner than 30 days before, or later than 30 days after, the anniversary date of service for the pastor. The General Superintendent may appoint any elder or officer of the church to conduct the recall. The vote to continue the pastoral relations shall be by ballot, marked "Yes" or "No," and determined by a majority. If the vote to renew the call of the pastor is affirmative the pastor shall be granted 30 calendar days to accept the call. If the vote to renew the call is negative, the responsibility for the church shall pass immediately to the General Superintendent, who shall carefully work with the pastor to assure an orderly and respectful plan of transition for the pastor and church, which shall include 30 days of continued support and reasonable time to move.

Support of a Pastor

When a church calls a pastor, it shall pay reasonable traveling and moving expenses. However, in the event that a pastor fails to fulfill the first 12 months of service, half of the moving expense shall be repaid. If the pastor fails to fulfill the first 6 months of service, the entire moving expense shall be repaid. The General Superintendent shall give counsel annually in regard to the pastor's salary and support with respect to the needs of the pastor and the ability of the church.

Duties

The Pastor

The chief executive officer of the church is the pastor. The validity of the office is established by the church membership in an election, but the authority is God-given, requir-

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ing submission to the will of God, the *Manual* of the Pilgrim Nazarene Church, and a servant's heart. The spiritual duties of the pastor are to:

1. Preach the Word, hate sin, love the people, and care for their needs as a good shepherd;
2. Receive worthy candidates into the membership of the church;
3. In accordance with the Rituals herein prescribed, administer the sacraments of holy communion, baptism, dedication of children and babies, matrimony, and perform the last rites of burial;
4. Regularly care for the people of the church, especially the sick and needy, by visitation, in prayer, and by godly counsel;
5. Comfort those who mourn, weep with those that weep;
6. To seek by all means the conversion of sinners, the sanctification of the converted, and the up-building of God's people in their most holy faith;
7. To be a guardian of the house of God, to preserve the church sanctuary as the dwelling place of God's Shekinah Glory and a place where God and man commune as friend with friend;
8. As a watchman, keep the Articles of Religion, Covenants, and Special Provisions of the church before the people, and lead the ministry of the church in accordance with the procedures prescribed in the *Manual*.

The administrative duties of the pastor are:

1. To be ex-officio president of the local church with responsibility for all departments and subsidiary organizations. All officers and department heads report to the pastor;
2. The pastor shall chair the Executive Board;

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3. The pastor shall bring leadership to the congregation by guiding the action of the Operations Council. The council shall meet as frequently as advisable to assure that the ministry of the church is efficient and effective;

4. To supervise the preparation of all statistical reports, from each officer and ministry department of the local church, and assure the timely submission of all reports as directed by the *Manual*;

5. Report to the annual church meeting as pastor, and for the Executive Board;

6. To raise offerings for the ministries of the local and general church;

7. To be responsible, through the office of the treasurer, for assuring that the finances of the church are collected, accounted for, and dispersed according to the will of the local church, as directed by the *Manual*, and in compliance with direction from the General Conference;

8. The pastor may, upon request of a member relocating to another church, provide a letter of recommendation to include a resume of responsibilities during their tenure as member, and the years of service;

9. The pastor shall be amenable to the Board of Orders and Relations as a minister, and shall give an account and report annually to the General Conference.

10. For administrative duties, the pastor shall fulfill those responsibilities defined in the *Manual* and be accountable to the church and the General Superintendent;

11. The pastor shall give a minimum 30 day notice to the General Superintendent upon resignation from a pastorate, at which time the administrative responsibility for the church shall pass immediately to the General Superintendent. At the earliest convenient time, the General Superintendent shall carefully work with the pastor to as-

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sure an orderly and respectful plan of transition for the pastor and church.

Secretary

The secretary is an officer of the church and a member of the Executive Board. The secretary is amenable to the pastor and responsible for maintaining the official record of the church. The duties shall include:

1. The preparation of the minutes for all church and Executive Board meetings. The minutes shall include:
 - a. The purpose of the meeting and the manner of the meeting announcement;
 - b. The date of the meeting and the time the meeting was called to order;
 - c. A roll of those in attendance and those absent;
 - d. A record of the business conducted, to include the name of the individual making a motion, the wording of the motion, amendments to the motion, and a record of the disposition of the motion – did it pass or fail;
 - e. If subsequent action is required, a record of the action to be performed and the person responsible;
 - f. Such other record as the secretary or pastor deem appropriate;
 - g. The time the meeting adjourned.
2. Maintaining the church membership roll, and to report that roll, including changes since the last annual meeting, as a first act of business in the annual church meeting.
3. Maintaining accurate records of the official documents of the church, to include:
 - a. If the church is incorporated, the Corporate Charter and Certificate of Incorporation, or other documentation required by the state of registry;
 - b. If the church is incorporated, maintain a current and

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accurate record of registration and filing as required by the state;

c. Maintain an accurate record of deeds, titles, and registrations of the church's assets, and the proper filing of government records. Assure that documentation properly specifies current trustees where applicable;

d. Maintain a current and accurate record of the church's tax documentation including the Federal Employer Identification Number (FEIN) and state tax exempt status;

e. Maintain an accurate and current record of the church's insurance policies.

f. Maintain an accurate record of contracts, leases, or term agreements to which the church is obligated;

g. To make a summary report of the church's official documentation, to the annual church meeting.

4. To maintain and record such other material information as may be deemed appropriate by the pastor, the Executive Board, or the church.

5. Perform other duties as the wisdom and pleasure of the church may deem appropriate.

Treasurer

The treasurer is an officer of the church and a member of the Executive Board. The treasurer is amenable to the pastor and accountable to the pastor and Executive Board for responsibly collecting and disbursing all of the church's funds, and maintaining the official financial record. The treasurer's duties shall include:

1. With the pastor, to organize and oversee a system for collecting, counting, depositing, and accounting for all funds collected by the church;

2. Schedule reoccurring payments so as to maintain a positive cash flow and assure the timeliness of all payments

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and obligations;

3. Maintain a schedule of payments to the pastor for support, the General Church for percentages and disbursing dedicated funds, and other reoccurring obligations;

4. Provide a schedule of financial statements to the pastor and Executive Board as directed;

5. Make a timely notification to the pastor for presentation at a special church meeting of any financial matter that will result in a pending treasury deficit for the second consecutive month.

6. Maintain an auditable accounting of all financial transactions.

7. A ministry department of the church may maintain a ministry treasury but only on approval of the Executive Board, and under the oversight and direction of the church treasurer who shall continue to have treasury responsibility for all funds.

8. Submit financial records for audit as directed by the Executive Board.

9. Maintain compliance with state and federal regulatory agencies by making financial filings and reporting on schedule.

10. Perform other duties as the wisdom and pleasure of the church may deem appropriate.

Sunday School Superintendent

The Sunday school superintendent is elected to a joint appointment, serving on both the Executive Board, and the Operations Council as a ministry department head. The Sunday school superintendent shall be amenable to the pastor and be responsible for the weekly activities and schedule of the teaching and outreach ministries of the church. The duties shall include:

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1. Leading the Sunday school ministry department by emphasizing spiritual objectives and to carefully create an atmosphere where the Holy Spirit is always welcomed.

2. As head of the Sunday school ministry, the Sunday school superintendent shall work closely with the pastor to appoint teachers and staff members as needed, commensurate with the ministry objectives of the church.

3. Organize the Sunday school to be a vital ministry of the church by demonstrating accountability to the pastor and the Operations Council.

4. With the pastor and Sunday school teachers, select and provide suitable material for carrying out the work of the Sunday school.

5. Conduct Sunday school ministry meetings to examine problems, explore possibilities, and engage the potential of the teachers and staff.

6. Seek out and encourage individuals to develop talents suitable for the ministry of the church.

7. To pray, plan, and promote the growth of the Sunday school ministry as opportunities are presented and resources become available.

8. Supervise the maintenance of a Sunday school record and the preparation of reports.

9. With the Treasurer, assure that there is an accurate accounting of offerings and promotions associated with the Sunday school activities.

10. Work with the property and facilities ministry to provide suitable and attractive Sunday school facilities.

11. Perform other duties as the wisdom and pleasure of the church may deem appropriate.

Trustees

The role of the Trustee is to hold the physical assets of the

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church in trust for the use of the people and the glory of God. Their role is frequently to help make means stretch into miracles and to find solutions in the midst of shortages; there is no doubt that God works with a dedicated trustee. While the trustees are amenable to the pastor, the facilities they oversee often outlast the tenure of most of the church staff. Their responsibilities are essential to preserving ownership by assuring compliance with government regulatory agencies. Their duties include:

1. By action of the church, the trustees may be organized into a Ministry of Property and Facilities, thereby enlisting the help of others for repair and maintenance. A head of department is to be elected from one of the three trustees.
2. To serve as trustee on deeds and notes for the church's real estate and buildings and to provide trustee signature as directed by the church and recorded in the church meeting minutes. The authority for legal signature resides with the office of the trustee, and expires for each individual at expiration of term, whereupon the authority transfers to the elected replacement.
3. To assure compliance with state and local government regulations, and respond to code and zoning enforcement.
4. Work with the church secretary and treasurer to maintain an accurate record of all official documents, filings, and legal records.
5. Arrange for adequate insurance to cover the church's assets or maintain protection at an acceptable level.
6. Create and direct a maintenance plan for the preservation of the church property and improvements
7. Work with the pastor and ministry department heads to create and maintain suitable facilities for the conduct of their respective ministries.

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8. Serve as the wisdom and pleasure of the church may deem appropriate.

Stewards

The role of the church steward is close to the heart of the ministry of the church. The watchful church will engage in, or encounter, situations where the heart of the church will display greater messages of mercy than can be described in statements of doctrine. The ministry is first to the parsonage family, the church family, and then to the friends of the congregation. The stewardship duties include:

1. The church may organize a Stewardship and Benevolence Ministry to be directed by the Head Steward, who shall be amenable to the pastor.
2. To assist with the financial needs of the church congregation by special offerings, and organizing acts of charitable kindness.
3. To see that the essential needs of the parsonage family, to the extent reasonable, are discreetly brought to the attention of the church.
4. To provide support and assistance to the parsonage family at revival time and during special events or occasions.
5. To develop a system that can quickly identify when any part of the church family needs the material help of the family of God.
6. To the extent possible, organize the ministry to extend help, food, offerings, and comfort to those in need.
7. Serve as the wisdom and pleasure of the church may deem appropriate.

Ministry Department Heads

The functional work of the church is largely carried out by

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the work of the ministries. While the mission of the church is spiritual, we were taught by our Savior's earthly ministry that helping hands and a labor of love will prepare the fields for planting and yield a harvest to reap. The church should organize itself into such ministries as are commensurate with the needs of the church community and the talents of available laborers. While the function of each ministry will vary, each ministry department head will have the following duties in common:

1. The head of each ministry department shall be a member of the church and amenable to the pastor. The work of the ministry shall be consistent with the direction provided in church meetings and developed in the Operations Council and the ministry meetings.

2. The head of each ministry department shall assist the pastor as a watchman of the church; they are to be a helpful guardian, diligently shepherding their ministry in accordance with the Articles of Religion, Covenants and Special Provisions of the church *Manual*.

3. The ministry is to be organized in a manner that emphasizes the spiritual objective of the church and seeks to bear fruit over the perpetuation of function.

4. The ministry may be organized into divisions; for example, the Sunday school ministry could have divisions for managing a bus route and a division for ministry to the elderly and shut-ins, etc.

5. Friends of the church are those not otherwise qualifying for, or having inclination to become a local church member. The ministry should include friends of the church in the work of the ministry thereby creating a suitable setting for instructing their tender souls in holy service and helping them become candidates for church membership.

- a. A friend of the church may, upon recommendation of

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the pastor and the ministry department head, become an associate of a ministry. A ministry directory shall be maintained by the ministry department. Conformity with the Articles of Religion, Covenants, and Special Provisions of the Pilgrim Nazarene Church are a required prerequisite for duties in any leadership role.

b. Each ministry department head should give attention to a curriculum for training and staff development for the purpose of making disciples and improving the effectiveness of the work.

c. A program for ministry membership appropriate for each ministry may be developed with the pastor and promoted to the friends of the church.

d. Where prudent, a system of certificates, promotions, and service should be used to encourage the involvement of friends in the work of the church while teaching them to embrace the Articles of Religion, Covenants, and Special Provisions of the church.

6. For the benefit of the work of God and the ministry of the denomination, each ministry head shall compile a summary of their work effort to be shared at general conferences in general ministry department meetings. During these times of general church planning, ministries will be defined, resources identified, strategies developed and work scheduled for the fulfillment of the Great Commission.

7. Changes in ministry organization and leadership between annual church meetings may be made by the Operations Council only on the ballot vote of two-thirds (2/3) of the Council members present and voting.

Local Ministers

A member of the Pilgrim Nazarene Church, feeling the call

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of God to do special work in preaching and conducting special meetings in the interest of the salvation of others, may apply to the local church for a local minister's license. Provided that the call is evidenced by grace, gifts and usefulness, the pastor shall make a proper examination to ascertain the candidate's personal experience of salvation and entire sanctification, and determine their knowledge of the doctrines of the Bible and the operations of the church. Upon the recommendation of the pastor and the Operations Council, the local church may, in a church meeting, license the candidate as a local preacher for one year. The church shall issue to each local preacher a license signed by the pastor and the church secretary. The local preacher shall make a report to the local church at the annual church meeting. The license of a local preacher may be renewed at the following annual meeting upon recommendation of the pastor.

1. A local preacher may pastor a local church with the consent of the General Superintendent and the Board of Orders and Relations. A local preacher must be approved by the Board of Orders and Relations annually to continue service as a pastor.

2. A local preacher, having served for one year and having passed the first year of the course of study for licensed ministers, may be recommended by the local church to the General Conference for minister's license. If a General minister's license is not granted, they retain their local preacher's license.

Lay Member Restoration of Fellowship

Preserving the fellowship of the church is a task for which each member bears a personal responsibility. The people of the Pilgrim Nazarene Church, having gathered in confer-

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ence, have carefully examined the Word of God, in the context of our heritage and traditions, to prepare and embrace a statement of Articles of Religion, Covenants, and Special Provisions; the *Manual*. Each member of the Pilgrim Nazarene Church has solemnly submitted themselves to the discipline of the church based on these guidelines; Should the time ever arise when a member of a local church, a “petitioner,” has a substantive concern that fellowship with another member, a “grievant,” is in jeopardy due to willful and repeated disregard for these guidelines, the following course of action shall be available:

1. The petitioner shall carefully bring the grievant, as a friend, before the throne of God in private prayer.
 - a. The subject of prayer shall first be the heart and attitude of the petitioner; it may be that God is at work in the heart of the petitioner.
 - b. Second, the subject of prayer shall be as that of a friend with a heart to intercede for favor, seeking to help.
 - c. Third, that God would humble, overshadow with discretion, and grant great wisdom.

Galatians 6:1 Brethren, if a man be overtaken in a fault, ye which are spiritual, restore such an one in the spirit of meekness; considering thyself, lest thou also be tempted.

2. With a humble spirit, go to that one alone (out of the range of hearing of others) and carefully and confidentially express your concerns and hear the response.

Matthew 18:15 Moreover if thy brother shall trespass against thee, go and tell him his fault between thee and him alone: if he shall hear thee, thou hast gained thy brother.

3. If the response does not heal the breach, take the situation to the pastor who shall prayerfully (as outlined above), and discreetly accompany you in conference with the individual to seek restoration.

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Matthew 18:16 *But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established.*

4. If the breach remains unhealed, the following procedure shall be followed.

- a. The pastor shall instruct the petitioner to describe the grievance in writing, (which shall be held in confidence until the time of examination) so that the examining parties can then determine the substance of the concern.
- b. The pastor shall solicit two other members, who shall be members of a Pilgrim Nazarene Church, to join in prayer for the examination of the concerned parties. Material information shall, to the extent possible, not be available for review until a hearing begins.
- c. The petitioner and the grievant may each be accompanied by a friend, provided that such friend is a member of a Pilgrim Nazarene Church.
- d. The hearing shall be scheduled at the first opportunity that is most convenient for all parties.
- e. The hearing shall begin with prayer. The examiners (pastor, two appointees, and each friend) shall then be given the written grievance and hear verbal explanation from each party. Each party shall be given sufficient opportunity for rebuttal.
- f. The petitioner and grievant shall be excused and the examiners shall, by unanimous action, determine a course to assure that first, the Articles of Religion, Covenants, and Special Provisions of the church are inviolate and second, to restore fellowship within the church and with all parties.

Matthew 18:17 *And if he shall neglect to hear them, tell it unto the church: but if he neglect to hear the church, let him be unto thee as an heathen man and a publican.*

g. If either the petitioner or grievant refuses to submit to the course so prescribed, membership in their local

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church shall cease. However, the recommended course may grant a reasonable time for compliance.

h. Should the prescribed course of action be considered adverse to the conscientious sensibility of the petitioner or grievant, written appeal may, within five (5) days, be made to the General Court of Appeals. The rules of engagement shall be determined by the General Court of Appeals.

Ceasing to be a Pilgrim Nazarene Church

A church congregation may, at some time, consider that affiliation with the Pilgrim Nazarene Church is no longer prudent. While it is understandable that this action may be for cause, it is ethical to at least consider the possibility that misinformation may be a factor. To assure that the desire of the congregation is well founded, and that the course of action is orderly, the following procedure is prescribed:

1. By action of a motion first adopted by a majority of the Executive Board, a special church meeting shall be called and announced for the purpose of ceasing affiliation with the Pilgrim Nazarene Church. However, the members of the church, in a church meeting, may first instruct the Executive Board to prepare a resolution and schedule a meeting of the qualified membership. The Executive Board shall have prepared a resolution that has provisions to satisfy all financial obligations, to sell or transfer property ownership, remove the phrase "Pilgrim Nazarene Church" from their name; and absolve the Pilgrim Nazarene Church of all liens, encumbrances and obligations.

- a. The pastor shall immediately notify the General Superintendent and attempt to identify a convenient selection of dates for a church meeting.

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b. This church meeting shall be scheduled no sooner than 30 days from the date of announcement, and no later than 45 days from the same date.

c. The written announcement shall be made to the General Superintendent and to every member on the church roll as validated in the prior year's annual church meeting (a minimum of 12 months prior), that is also at least 18 years of age and a member as of the date of the announcement.

d. The announcement shall be in writing and state that the purpose of the meeting is to consider a decision to cease affiliation with the Pilgrim Nazarene Church. The announcement shall include the resolution drafted by the Executive Board; the date, time and place of meeting; and the roll of members as defined above.

e. The General Superintendent, or appointee, shall chair the meeting and respond to questions.

f. Action to cease affiliation with the Pilgrim Nazarene Church requires the adoption of a resolution to do so, providing that such resolution shall include provisions to satisfy all financial obligations, sell or transfer property ownership, remove the phrase "Pilgrim Nazarene Church" from their name; and absolve the Pilgrim Nazarene Church of all liens, encumbrances and obligations. The resolution shall require a two-thirds (2/3) ballot vote of the roll of members as defined above.

Dissolution of a Church and Corporation:

Should the time come when a congregation affiliated with the Pilgrim Nazarene Church will no longer exist, the principle parties then currently responsible shall seek the guidance of the General Superintendent who, with the assistance of the General Ministry of Expansion and Evange-

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lism, shall provide guidance in payment of all liabilities and secure the assets of the church. To the extent possible, all liabilities shall be satisfied by payment or a plan of payment from the sale of assets that accounts for a responsible management of the churches financial assets. Upon the dissolution, all assets shall be distributed to the Pilgrim Nazarene Church Inc., (Alabama) to be managed by the General officers of the church, which complies with the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

APPENDIX I

Home Missions

A congregation that identifies with the Pilgrim Nazarene Church and desires to meet together for worship and evangelism, but does not have a sufficient number of individuals to qualify for membership and serve as officers and trustees, may organize as a mission. Also, a local church will become a mission in the event of the membership roll declining to less than three (3) qualified members, and remaining so for the second consecutive annual meeting. A mission shall have the following structure:

1. The General Superintendent shall have supervisory responsibility for the mission;
 - a. The General Superintendent shall appoint a minister for

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the mission, giving consideration to the desire of the people attending the mission.

b. The General Superintendent will coordinate the management of the mission's activities with input from the people attending the mission and the assistance of the General Ministry of Expansion and Evangelism.

2. The organization of home mission endeavors shall be in cooperation with the area pastors and the assistance of the General Ministry of Expansion and Evangelism.

3. The property and assets of a mission shall be held in trust by the General officers of the General church;

a. Except in the case where a church becomes a mission due to a reduction in church membership, only the vacant office shall be filled by the commensurate General church officer who shall become the ex-officio officer and serve as trustee.

b. When a candidate for membership qualified to be an officer, becomes available, the General Superintendent may schedule a church meeting to receive the candidate into membership and call for an election of officers to reinstate the mission to an organized church status.

c. If at the second consecutive annual meeting the church does not have three members qualified for church officers and to serve as trustees, the church shall be declared a mission and responsibility for the mission shall pass to the General Superintendent and the General Ministry of Expansion and Evangelism.

APPENDIX II

New Church Organization Agenda

Candidates for office shall be selected from the new roll of members. A minimum of three (3) members are required, however, a member may fill more than one office. Officers

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and trustees must be at least 18 years of age.

1. Elect a secretary who shall begin service immediately by recording the roll of charter members (which shall remain open for 30 days), and make a record of the minutes of the organizational meeting.
2. Call a pastor who shall be invited to serve, with term beginning at first opportunity following the close of the organizing meeting. The General Superintendent, or appointee, shall fulfill the duties of pastor until a pastor is elected and in service.
3. Elect a treasurer who shall be responsible for establishing financial procedures for the new church.
4. Authorize resolutions for a bank relationship and define financial signers.
5. Elect a Sunday school superintendent.
6. Elect three (3) trustees.
7. Elect a membership committee of not less than two (2) members in addition to the pastor as chair. At this point, the organizational meeting may adjourn from time to time, or until the organizational process is completed, which process should not extend beyond three (3) months.

Business yet to be conducted:

8. Selection of a church name; which shall include the phrase "Pilgrim Nazarene."
9. Choose the organization type; a charitable association, or a not-for-profit corporation. If the organization is an existing not-for-profit corporation, amend the Articles of Incorporation to align with the new affiliation.
10. Amend or acquire a tax federal identification number.
11. Apply for, or amend, local and state documentation including tax exempt status.
12. Provide property and facility arrangements, which

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may include name changes to property deeds and mortgage documents.

13. Provide for insurance coverage and assure that the name of the insured and the lien holders is properly defined.

14. Organize for operations as otherwise defined in the *Manual*.

15. Take such other action as is reasonable and prudent, and in conformity with existing local and state laws. If the organization of the new church is within six (6) months of the first date for Annual Meeting, the church may opt to defer the first [next] Annual Meeting until the following year.

APPENDIX III

Annual Church Meeting Agenda

1. Reading of the church membership roll and the confirmation of changes since the last annual meeting. Questions relating to the correctness of the membership roll shall be resolved by a majority vote of the church membership, provided that the record shall state the question and provide an explanation for the action.

2. Approval of the prior meeting minutes.

3. Hear the report of the pastor; to include a report of the Executive Board.

4. Hear a report of the secretary, including a summary report of official documents.

5. Hear the report of the treasurer

6. Elect, by ballot, the members of the Executive Board² from the church roll of members having attained the age of majority (18 in most states). The pastor is ex-officio chair of the Executive Board.

a. Secretary

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- b. Treasurer
- c. Sunday school superintendent
- d. Three (3) trustees
- e. Head steward
- f. If the church membership has declined to less than three (3) qualified members for church officers and trustees, the commensurate general church officer may fill the office as an ex-officio officer, and serve as trustee, until the next annual meeting, or until a member qualified to hold office becomes available and is elected to office in a special church meeting. If at the next annual meeting the church does not have three members qualified for church officer and to serve as trustees, the church shall be declared a mission and responsibility for the mission shall pass to the General Board under the supervision of the General Superintendent and the Ministry of Expansion and Evangelism.

² MANUAL; Special Provisions; Church Officers; We direct the people of our churches to select as officers only such as testify to a second definite work of grace, subsequent to regeneration, and clearly demonstrate the graces of the entirely sanctified.

7. Elect a Membership committee of not less than two (2) members. The pastor shall be an ex officio member and chair of the committee.

8. To hear reports from, and on recommendation of the pastor, grant license to local preachers.

9. Recommend candidates to the Board of Orders and Relations for, ministers license, and commissions as evangelists, and song evangelists, and for consideration of a missionary appointment.

10. To hear reports of the church's ministry activities for

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the past year.

11. To establish by vote, the ministry departments of the church. Ministries may include:

- a. The Sunday school and education
- b. Missions and evangelism
- c. Youth and outreach
- d. Stewards and benevolence
- e. Property and facilities
- f. Such other departments as the wisdom and pleasure of the church may deem appropriate.

12. To elect remaining ministry department heads, that shall collectively comprise the Operations Council. Ministry department heads shall be elected from the church membership; friends of the church may assist with the work of a ministry department in a non-leadership role. The pastor is an ex-officio member of every ministry.

13. The officers and ministry department heads are, by virtue of office, members of the General Conference.

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PART IV

The General Conference

I. Functions and Organization

The General Conference is the chief legislative body of the Pilgrim Nazarene Church. Its authority is final. The parliamentary authority for all business meetings of the church shall be *Robert's Rules of Order*, latest revised.

Changes to the *Manual*, shall only be made in a General Conference having the consideration of such action announced in the conference call, and that by a ballot vote having a two-thirds (2/3) majority.

All action brought before the General Conference that will in effect suspend or change the wording of the *Manual*, must be brought as a memorial. Memorials are to be presented to the General Conference by action of any local church, or be signed by 6 members of the General Conference.

English is recognized as the official language of the Pilgrim Nazarene Church General Conference in the United States of America.

The General Superintendent shall preside over General Conference and Camp. Should the General Superintendent be absent or incapacitated, the General Board shall nominate a chair pro tem who shall work closely with the General Secretary to finalize arrangements for the conference and serve until the conference has elected a chair. The General Conference shall organize itself for the transaction of its business according to its wisdom and pleasure.

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II. Membership of the General Conference

The membership of the General Conference and Camp shall be as follows:

1. The membership of the annual General Conference and Camp shall be composed of all members of the Pilgrim Nazarene Church.

2. The membership of the bi-annual General Conferences shall be composed of all general officers, consisting of the General Superintendent, the General Secretary, and the General Treasurer; all general church ministry department heads, and the general board members-at-large; all ministers holding elder's orders, and all licensed ministers who are pastors of a church. The local church representation shall include all members of the Executive Board and Operational Council of the local church.

3. Each foreign mission field shall be entitled to representation by the national leader of the field plus one delegate as determined by the national church on each field.

II. Time and Place of Meeting

The General Conference shall convene as a Special Conference and General Camp, for the purpose of conducting the business of the church as defined in Section VI; The General Conference and Camp shall meet at such time and place as shall be determined by the General Superintendent and the General Board. The General Superintendent, or the General Secretary upon receipt of the written request from a majority of the General Board, shall have power to call a special session of the

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General Conference, the time and place thereof to be determined by the General Superintendent and the General Board. The announcement for a Special conference shall be made in writing to each church pastor and Sunday school superintendent, and shall include the purpose, date, time and place of meeting.

IV. The General Conference Arrangements Committee

The general conference arrangements committee, chaired by the General Secretary, and composed of the General Treasurer, and the General Superintendent and/or an appointee, shall:

1. Prepare a conference site package to be presented to the General Board at least two years in advance of the proposed date of General Conference and Camp. The package shall include at least one specific site with a description of facility accommodations, amenities, rates, and proposed available dates.
2. If a site is not contracted within one year of the scheduled date of General Conference and Camp, the general conference arrangements committee shall have the authority to select a site and negotiate a contract – and bear the consequences.
3. Make such arrangements as are necessary to efficiently conduct the business of the scheduled General Conference.

V. General Conference Worship Committee

The General Board shall select an evangelistic slate for the General Conference and Camp as far in advance as practical. The General Board shall select six (6) elders, to serve with the General Superintendent, as a General Conference Worship committee, chaired by the General Superinten-

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dent, composed of General Board members and pastors, of which 3 shall be pastors. They shall have the following duties:

1. Arrange for a full day of devotional and inspirational services at the beginning of the General Conference and Camp. The business of General Conference involving election or debate shall not be transacted on Sunday.
2. Formulate a worship program for the General Conference, including a communion service, prayer meetings, missions service, and schedule of daily services.
3. Arrange a schedule, and select service leaders for youth and children services during the General Conference and Camp.
4. Make provisions for such other activities as the General Board may request to accommodate the objectives and work of the General Board Ministry Leaders.

VI. The Business of the General Conference

Annually, business of the General Conference shall be twofold:

First to conduct such business as is necessary for the proper administration of ministerial relations:

- .1. To hear and act on a report from the Board of Orders and Relations, which shall include;
 - a. Report of the roll of elders;
 - b. Report on the candidates for elder's orders and ministers license having a favorable recommendation, to the General Conference;
 - c. Report on placement recommendations subsequent to the report they receive from the Board of Ministerial Studies;
 - d. Report on referral of written reports from absent ministers

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e. Report on recommendations to the General Conference

2. To hear and accept reports from elders, pastors, evangelists, licensed ministers, and song evangelists. Should circumstances make it impossible to report in person, a written report shall be submitted to the Board of Orders and Relations, which shall in turn report to the General Conference.

3. To license as a minister, and to renew such license upon the favorable recommendation of the Board of Orders and Relations.

4. To elect as elders those who are judged to have fulfilled all the requirements for elder's orders, and have been favorably recommended by the Board of Orders and Relations.

5. To recognize the credentials of persons coming from other denominations, upon the favorable recommendation of the Board of Orders and Relations, and whom it may judge to be qualified and desirable. In the interim between conferences, the Board of Orders and Relations may meet in any manner deemed adequate by the Board.

6. Upon recommendation of the Board of Orders and Relations, commission as evangelists for one (1) year, elders and licensed ministers who devote their time to evangelism.

7. Upon recommendation of the Board of Orders and Relations, commission for one (1) year, any persons whom it deems qualified to serve as song evangelists.

Second, to conduct such business as is prudent for the operation of the church; particularly to empower the ministry departments to conference, plan and implement such means as may be deemed to better carry out the Great

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Commission and improve the church's ministries.

1. To elect only such officers and members of general boards as are required to fill vacancies having occurred within the preceding 90 days.

2. The General Conference Worship committee shall make available a schedule of times for ministry departments to meet.

3. To hear and act on the reports and recommendations of the ministry departments.

4. To hear and act on consolidated Ministry reports from the General Board.

5. To provide direction and make recommendations to ministry departments.

6. To conduct other business, according to its wisdom and pleasure, except changes to the *Manual*.

Bi-annually – first rotation: the business of the General Conference shall also be:

1. On a rotating quadrennial schedule, to propose, deliberate, and make lawful changes to this *Manual*, which shall be adopted by a two-thirds (2/3) ballot vote of the General Conference.

2. To elect only such officers and members of general boards as are required to fill vacancies having occurred within the preceding 90 days, or have been created by action of changes to the *Manual*.

Bi-annually – second rotation: the business of the General Conference shall also be:

1. On an alternate rotating schedule, to elect by ballot, the general officers, board members and ministry department heads of the General Church that shall serve for the next quadrennial term until the final adjournment of Gen-

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eral Conference, or until their successor is elected and qualified.

- a. To elect, by two-thirds (2/3) majority ballot vote, a General Superintendent who shall be an elder in the Pilgrim Nazarene Church.
- b. To elect by a majority vote, a General Secretary.
- c. To elect by a majority vote, a General Treasurer, who shall also chair the Ministry of Budgets and Finance.
- d. To set the salaries of the general officers.
- e. To elect by majority vote, one (1) elder or layman, each to provide leadership for the following ministries:
 - i. Ministry of Missions
 - ii. Ministry of Sunday School and Education
 - iii. Ministry of Expansion and Evangelism
 - iv. Ministry of Publications and Media
 - v. Ministry of Youth and Outreach
- f. To elect by majority vote, one (1) additional elder or layman to each ministry, complimenting the ministry with one (1) elder and layman for each.
- g. To elect by majority vote, one (1) member-at-large, to serve and provide counsel on the General Board. Note: *The General Board shall be composed of three (3) elected officers, the five (5) elected leaders of the Ministry Departments, five (5) additional ministry department members, and one (1) elected member-at-large, making a total of fourteen (14) members on the General Board.*
- h. To elect by a majority vote, five elders to serve as the Board of Orders and Relations.
- i. To elect by a majority vote, five elders to serve as the Board of Ministerial Studies.
- j. To elect by a majority vote, three elders to serve as the Court of Appeals No general officer, member of the gen-

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- eral board, or employee of the general church shall serve on the Court of Appeals.
- k. To elect by a majority vote, three elders to serve as the Board of Ministerial Ethics. No general officer shall serve on the Board of Ministerial Ethics.
 - l. In the event that a conference fails to consummate an election to an office, the office shall be declared vacant and the provisions of the *Manual* for filling a vacancy shall apply.
 - m. The General Conference shall have authority to create honorary offices.
2. Conducting such other business, as it deems appropriate, according to its wisdom and pleasure, except the consideration of changes to the *Manual*.

VII. The General Superintendent

The General Superintendent is the chief executive officer of the church and is uniquely responsible to the General Conference, for which he will give account to every General Conference, to carry out the desire of the conference in the interim between sessions, giving serious consideration to the counsel of the general officers, and the united opinion of the General Board. The General Superintendent is administratively accountable to the General Board between General Conference sessions. The General Secretary, General Treasurer, and the ministry department heads are administratively responsible, and amenable, to the General Superintendent. The duties of the General Superintendent shall include:

- 1. To preside over the General Conference;
 - a. Chair the General Conference Worship Committee
 - b. Work with the General Conference Arrangements Committee in preparation for General Conference.

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c. Work with the General Secretary in preparation of a General Conference agenda, to be approved by the General Conference.

2. The General Superintendent is an ex-officio member of all general church boards, ministries, and committees except the Court of Appeals and the Board of Ministerial Ethics

3. To call for and preside over meetings of the Board of Orders and Relations.

4. To facilitate the disposition of ministerial ethics concerns to the Board of Ministerial Ethics.

5. To sign the credentials of all elders, licensed ministers and evangelists who shall be elected or commissioned by the General Conference.

6. To have supervisory responsibility for all church home missions.

a. To appoint preachers to minister at a mission.

b. To coordinate the management of the mission activities and obligations with the assistance of the general officers and the Ministry of Expansion and Evangelism.

c. To organize home mission endeavors in cooperation with the area pastors with the assistance of the Ministry of Expansion and Evangelism.

7. To provide counsel and, in the absence of a pastor, supervise the local church.

a. The supervisory responsibility of the General Superintendent over the local church shall be to first assure that the business of the local church is conducted in compliance with the provisions of the *Manual*, and second to assure that the will of the local church membership is carried out.

b. To visit the local churches at least once a year for a regular service or meeting and give counsel in regard to

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the pastor's support with respect to the needs of the pastor and the ability of the church.

c. Upon invitation, meet with the church, the Executive Board, or the Operational Council, to give counsel with reference to spiritual, financial, and pastoral matters and offer such helpful advice and assistance as he may deem proper.

d. To assist the pastor and the local church in their relationship, or in problems facing the church.

e. In the absence of a pastor, and in coordination with the Sunday school superintendent, call meetings of the church.

f. To preside, or following the initial meeting, appoint a chair for church meetings for the purpose of calling a pastor and to contact ministers whom the church has called.

g. In the absence of a pastor, appoint someone to fill the pulpit until the church has called a pastor and the pastor is in service.

h. The General Superintendent may appoint the initial pastor for a newly organized church when deemed advisable.

8. The General Superintendent shall be ex-officio chair of the General Board. He shall call for and preside over meetings of the General Board. A General Board meeting shall also be called upon a majority of the General Board providing written request to the General Secretary.

a. With the assistance of the General Secretary, prepare a meeting agenda.

b. Assist the General Secretary with making meeting arrangements.

9. The General Superintendent is an ex-officio member of every ministry department.

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10. The leadership of the General Church Ministries shall be amenable to the General Superintendent for the administration of their duties.

a. Serious laxity in the performance of ministry leadership shall be brought to the General Board who shall remedy the situation with a procedure of accountability or, by two-thirds (2/3) ballot vote, declare the position vacant and elect a replacement of the ministry leader.

b. The General Superintendent shall assist with the coordination of effort between ministry departments.

11. To work with the Treasurer, and the Budget and Finance Ministry, to assure that the finances of the General Church are well managed and that a positive cash flow is maintained.

a. Help forecast the financial needs of the General church.

b. Work with the appropriate church ministry leaders, to schedule and conduct tours to raise money for missions, camps, conferences, conventions, and special needs.

c. Assist with formulating procedures and plans to address financial practices and concerns.

12. To supervise national mission field leaders and serve as direct reporting liaison.

13. With the assistance of the Missions Ministry, manage the church's relationship with the foreign fields.

a. Work with the Missions Ministry for the coordination of *Helping Hands* projects, tours and special occasions.

b. Explore missions opportunities and make recommendations to the General Board for new field opportunities.

14. Work with the Publication and Media Ministry in the production of *The Herald*, content on the church website, and the development and production of other media material to help in the work and ministry of the church.

15. Work with the Sunday School and Education Ministry

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to enlarge our vision of the work of the Sunday school through focused ministries and directed material for spiritual education.

16. Work with the Youth and Outreach Ministry to provide opportunities for Christian service, spiritual growth and fellowship. Should a vacancy occur in the office of the General Superintendent in the interim between the voting quadrennial sessions of the General Conference, it shall be filled by a two-thirds (2/3) ballot vote of the General Board in a duly called session previously announced by the General Secretary for such purpose. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

VIII. The General Secretary

The General Secretary is an officer of the church and the signature on corporate resolutions and official documentation. The General Secretary is an ex-officio member of the General Conference and General Board and shall be amenable to the General Superintendent for the administration of duties, which shall include:

1. To have primary responsibility for the arrangements of General Conference and, to the extent practical, assure that sessions are comfortable and efficient:
 - a. Work with the General Superintendent and the General Board in setting a date and conference site for General Conference.
 - b. Chair the General Conference Arrangements Committee and prepare a conference site package to be presented to the General Board at least two years in advance of the proposed date of General Conference and Camp.
 - c. Notify the members of the General Conference Nomi-

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nating committee of notice to serve and location, date and time of meeting.

d. Make such arrangements as are necessary to efficiently conduct the business of the scheduled General Conference.

e. Work with the General Superintendent in the preparation of a General Conference agenda for review and approval by the General Conference.

f. Work with the General Superintendent and the Publication and Media Ministry to prepare media postings and announcements for general church gatherings and conferences to be distributed to the churches.

g. Prepare general church statistical forms to be completed by the local churches in preparation for General Conference.

h. With the General Superintendent, sign the credentials of the all elders, licensed ministers and evangelists who shall be elected or commissioned by the General 295 Conference.

i. To record and correctly preserve the journal of the proceedings of the General Conference.

j. Publish a Conference Journal and an annual directory.

2. To Have primary responsibility for the arrangements for General Board meetings and, to the extent practical, assure that sessions are comfortable and efficient:

a. Work with the General Superintendent to prepare an agenda for the General Board meetings.

b. Work with the General Superintendent and General Treasurer to identify a suitable location and facilities for the General Board meeting.

c. To record correctly and preserve the minutes of all the meetings of the General Board.

3. To record correctly and preserve all general statistics of

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the general church.

4. To serve as secretary ex-officio and trustee for missions, or churches having fewer than three (3) qualified members. The duties of the ex-officio officer shall be to first, assure that the business of the local church is conducted in compliance with the provisions of the *Manual*, and second to assure that the will of the local congregation is carried out. For efficiency, a local secretary representative, amenable to the General Superintendent and the General Secretary, may be assigned.

5. To file and preserve all surrendered credentials of ministers and, on request for reinstatement, deliver them only on proper order made by the General Conference.

6. To do whatever else may pertain to the office or as instructed by the General Board. Should a vacancy occur in the office of the General Secretary in the interim between the quadrennial sessions of the General Conference, it shall be filled by a majority ballot vote of the General Board. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

IX. The General Treasurer

The General Treasurer is an officer of the church and the primary signature on corporate financial instruments. The General Treasurer is an ex-officio member of the General Conference and General Board and shall be amenable to the General Superintendent for the administration of duties, which shall include:

1. To have custody of all funds belonging to the general interests of the church and to receive and disburse them as directed by the General Board and the General Conference.

2. Report to the General Conference and provide a summary financial report for publication in the Conference Journal.
3. To furnish and publish periodic financial reports as directed by the General Board and General Conference.
4. Maintain an accounting system that accommodates fund accounting.
5. Provide leadership to the Budget and Finance Ministry.
6. With the Budget and Finance Ministry help the General Church Ministries develop useful budgets.
7. To have the general church financial books audited annually at the close of each fiscal year by an auditor selected by the General Board. The audit report shall be furnished to the General Superintendent and the General Board.
8. To serve as treasurer ex-officio and trustee for missions, or churches having fewer than three (3) qualified members. The duties of the ex-officio officer shall be to first, assure that the business of the local church is conducted in compliance with the provisions of the *Manual*, and second to assure that the will of the local congregation is carried out. For efficiency, a local treasurer representative, amenable to the General Superintendent and the General Treasurer, may be assigned.
9. To do whatever else may pertain to the office or as instructed by the General Board. Should a vacancy occur in the office of the General Treasurer in the interim between the quadrennial sessions of the General Conference, it shall be filled by a majority ballot vote of the General Board. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

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X. General Church Ministry Departments

Each general church ministry is directed by a leader, an elder or layman, elected by the General Conference to serve a quadrennial term; they shall be ex-officio members of the General Conference and General Board. The ministry leader shall be amenable to the General Superintendent for the administration of duties, and accountable to the General Board. The ministry leader shall actively recruit participation from the general church membership. Ethics and proper procedure require that contact with ministry leaders be carefully communicated and arranged under the guidance of the local pastor. The power of the ministry will be found in the prayer, passion, and participation of these recruits. A blessing will be found, as it always is, in the fruits of a labor of love – and being a useful part of the Kingdom of God. The leader is also to be guardian of the church's ministry activities in accordance with the Articles of Religion, Covenants and Special Provisions of the church *Manual*.

Should a vacancy occur in the leadership of a ministry department, and consequently a vacancy on the General Board, in the interim between the quadrennial sessions of the General Conference, it shall be filled by a majority ballot vote of the General Board. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

A. Ministry of Budget and Finance

The Ministry of Budget and Finance is directed by the General Treasurer, elected by the General Conference, to serve for a quadrennial term. Local church treasurers

shall be ex-officio members of the ministry. The duties of the ministry shall be:

1. To perform financial analysis and prepare projections to assist the General Conference and General Board with planning and judgment in financial matters.
2. To formulate recommendations regarding financial issues for the General Board.
3. To assist the other Ministry departments with developing useful budgets.
4. To make recommendations relating to the management of church financial investments.
5. Prepare and maintain a Ministry of Budgets and Finance operations manual, to be approved by the General Board.
6. Maintain a roll of ministry members and contact information.
7. Maintain appropriate communications with the ministry membership.
8. The leader may, at its own discretion, or on order of the General Board, classify select financial information as confidential, for executive review only by the members of the General Board.
9. To do whatever else may pertain to the work of the ministry, or as instructed by the General Board.

B. The Ministry of Missions

The Ministry of Missions leader is a vital link between the local congregations and the mission fields of the church. The *Helping Hands* project coordinator shall be an ex-officio member of the missions ministry. The duties of the missions ministry shall include:

1. To actively solicit ministry recruits from the general church membership to aid, advise, and assist with projects

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that may be undertaken by the ministry. Local church missions ministry department heads shall be ex-officio members of the ministry.

2. Seek out missionary candidates for mission fields and assist them in fulfilling their call.

3. Organize and maintain a missions prayer band schedule and notification system.

4. The ministry shall create and promote programs to increase our awareness of missions by providing resources for information and involvement; for rejoicing as well as for prayer and giving.

5. Assist with defining and coordinating *Helping Hands* projects.

6. Assist the General Superintendent with arranging mission's promotional tours and planning for conferences, conventions and special occasions.

7. Prepare an annual budget to assist the General Board with decisions related to balancing the missions' income with disbursement for needs.

8. Prepare and maintain a Ministry of Missions operations manual, and a *Missions Field Manual*, both to be approved by the General Board.

9. Explore missions opportunities and make recommendations to the General Board for advancing into new fields.

C. The Ministry of Publications and Media

The challenge presented to the Ministry of Publications and Media is to determine how best to convey the message of the church to our communities while portraying the beauty of holiness. The duties of the publications and media ministry shall include:

1. To actively solicit ministry recruits from the general church membership to aid, advise, and assist with projects that may be undertaken by the ministry. Local church pastors shall be ex-officio members of the ministry.

2. To prepare and maintain a budgetary plan for publication of the *Herald*, (the denominations periodical for publication), including recommendations for method of distribution and media, for presentation to the General Board.

3. Prepare a ministry budget in conjunction with a plan for media and publication activities to be approved by the General Board.

4. Prepare and maintain an operation manual for the publications and media, ministry, to be approved by the General Board.

5. Work with the other ministries to make study and program material available.

6. Work with the other ministries to develop promotional campaigns and to support theme projects as requested.

7. The ministry leader shall research and conceive of legitimate ways to exploit our use of electronic media to communicate the message and activities of the church.

D. The Ministry of Sunday School and Education

The Sunday school is the primary sustainable evangelical arm of the local church. The ministry of the Sunday school and education leadership will be most evident in the growth and spiritual maturity of the church. The duties of the Sunday school and education ministry shall include:

1. Actively soliciting ministry recruits from the general church membership to aid, advise, and assist with projects that may be undertaken by the ministry. Local church Sunday school and education ministry department heads shall be ex-officio members of the ministry.

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2. Prepare a ministry budget in conjunction with a plan of activities to be approved by the General Board.

3. Prepare and maintain a Sunday school and education ministry operation manual, to be approved by the General Board.

4. Create a system for sharing Sunday school ideas and promoting better ways to teach the gospel.

5. Identify, develop or compile education material for training Sunday school workers, Bible club, and Bible study leaders.

6. Work with the other ministries of the church to identify or create media and material that would be helpful in Sunday school work or church education programs.

7. Identify suitable study material for Bible studies, Bible clubs and other organized educational activities of the local church.

8. Develop a training program to help with preparing friends of the church to become candidates for membership.

E. The Ministry of Expansion and Evangelism

The great commission includes evangelism of communities beyond the region of our local churches. This great and challenging task calls for a united and organized effort to be put forth by the Pilgrim Nazarene people. The duties and responsibilities of the expansion and evangelism ministry shall include:

1. Actively soliciting ministry recruits from the general church membership to aid, advise, and assist with projects that may be undertaken by the ministry.

2. To seek out and organize home mission efforts in cooperation with area pastors.

3. Assist the General Superintendent with the management and encouragement of organized home missions.
4. Prepare a ministry budget in conjunction with a plan of activities to be approved by the General Board.
5. Prepare and maintain a operation manual for the expansion and evangelism ministry, to be approved by the General Board.
6. Discover and design resources that local churches can use to legitimately expand their awareness in their community that a holiness lighthouse is available to help.
7. With assistance as needed from other ministries, encourage and promote evangelism in every legitimate form possible, including revivals, prayer meetings, vacation Bible schools, tent meetings, street meetings, calling and canvassing campaigns, and retirement-nursing home services, Bible clubs, cottage prayer meetings, jail services, house-to-house visitation, personal evangelism, distributing printed material, broadcasting and uses of technology.

F. Ministry of Youth and Outreach

To a great extent, our church of tomorrow will be the product of the work of this ministry. The treasure of our church is our youth. We have a duty to guide them in truth, challenge them in service, and engage them in the ministry of the church with projects and programs consistent with the enthusiasm and energy of their youth. The duties and responsibilities of the youth and outreach ministry shall include:

1. Actively soliciting ministry recruits from the general church membership to aid, advise, and assist with projects that may be undertaken by the ministry.
2. Prepare a ministry budget in conjunction with a plan of

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activities to be approved by the General Board.

3. Prepare and maintain a operation manual for the youth and outreach ministry, to be approved by the General Board.

4. Organize programs and activities for our youth, including camps, rallies and projects to help bear the burdens of others and show God's love in service.

5. Work with the other ministries to develop projects of merit for youth group activities.

6. Work with other ministries to create or identify training and study material suitable for our youth, and in coordination with the ministries of the church.

XI The General Board

The General Board shall be composed of the General Superintendent, General Secretary, General Treasurer, the elected leaders of the ministry departments, five additional members of the ministry departments, and the one (1) elected member-at-large, making fourteen (14) members of the General Board. The General Board shall hear reports and provide such counsel and direction as may be determined by a majority vote of the General Board. (An election to fill a vacancy of the office of General Superintendent requires a two-thirds (2/3) ballot vote.) Duties of the General Board shall include:

1. Hear the report of the general officers and act on recommendations.

2. Hear the reports of the ministry leadership and act on their recommendations.

3. Evaluate and approve missionary candidates recommended to the General Board.

4. The General Board shall have power, on its own reso-

lution, to purchase, own, sell, exchange, mortgage, deed in trust, hypothecate, lease and convey all property, real and personal, as may be convenient for the purpose of the Pilgrim Nazarene Church Inc., or its missions.

5. Take such action as is necessary for the preparation of General Camp and Conference, specifically:

a. Hear the report of the General Conference arrangements committee and, acting on their recommendations, set the place and dates of the General Conference. b. Select a slate of evangelists for the camp and conference.

c. Appoint a general conference worship committee by selecting six (6) elders, to serve with the General Superintendent as chair. Members of the committee may be selected from the General Board or the roll of pastors, providing that 3 members shall be a pastor.

d. Appoint a standing rules committee which shall report to the General Conference at the beginning of each bi-annual conference.

e. Arrange for a nominating committee to meet prior to the general conference for election of officers and boards. The nominating committee shall be composed of the members of the General Board, all pastors, and all elders. The meeting announcement shall include the date, time, and place.

f. Take such action and make such appointments as the board in its wisdom may deem appropriate for an efficient and productive camp and conference.

6. Make arrangements for an annual preachers' meeting, to include setting the place and dates, and selecting a speaker for the meeting.

7. Appoint the following to serve annual terms or until a successor is selected and qualified to serve:

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a. *Helping Hands* coordinator to work with the General Superintendent and the ministries of the church. Superintendent and the ministries of the church.

b. Director of Wills and Annuities, who shall also be a member of the budget and finance ministry, to serve as a resource for individuals interested in supporting the work of the church through gifts from wills, trusts and annuities.

c. Web Administrator who shall also be a member of the publications and media ministry.

d. Compliance Officer, who shall work with the general officers and the General Board, to research and report on issues related to regulatory and legal compliance.

8. To review compensation plans for general church officers and, in the interim between General Conferences, set compensation commensurate with available funds and the scope of duties performed.

9. Set compensation plans for General Board appointees commensurate with available funds and the scope of duties performed.

10. Elect members to the scholarship and validation committee as defined by the program guidelines.

11. To hear reports and act on recommendations from the scholarship and validation committee.

12. The General Board may form ad hoc committees and otherwise organize itself as is deemed useful to the operations of the General Board and the church.

13. The General Board shall transact, according to its wisdom and pleasure, such business as is consistent with the *Manual* and the action of the General Conference.

14. Serious laxity in the performance of an officer or ministry leader serving on the General Board shall be referred to

the General Board, who shall remedy the situation with a procedure of accountability, or by two-thirds (2/3) ballot vote, declare the position vacant and elect a replacement. The position of any General Board member who is absent without excuse from three (3) consecutive scheduled General Board meetings shall be declared vacant.

15. In the event that a general official, which, in the opinion of two-thirds (2/3) of the General Board in session, is incapacitated to the extent that they are not able to perform the duties of their office effectively, the General Board may vote to appoint a pro tem official to fulfill the duties of the office

a. The elected official may resume his duties when the General Board, in session, deems sufficient recovery has been made.

b. If, in the written opinion of two medical physicians, the disability of an elected official is of such serious nature that it prevents the resumption of duties for a period greater than twelve (12) months, the General Board may, by a two-thirds (2/3), vote declare said office vacant and call for an election.

c. The General Board shall have authority to determine remuneration for the incapacitated official and the appointed assistant.

16. The General Board shall have authority, by a majority of the General Board members present and voting, to arrest the character and cite for trial any officer or employee of the general church according to the specified procedure of the Judicial Administration of the *Manual*.

XII The Board of Orders and Relations

The Board of Orders and Relations shall be composed of

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five (5) elders elected by the voting quadrennial conference. This board has the momentous responsibility of overseeing ministerial relations and assuring that the conduct of the ministry conforms to the standards of integrity set forth in Holy Scripture. The people of the Pilgrim Nazarene Church gathered in conference and carefully examined the Word of God, in the context of our heritage and traditions, and prepared and embraced a statement of Articles of Religion, Covenants, Special Provisions and a system of government that is contained in the *Manual*, which shall also be our guide. The General Conference of the Pilgrim Nazarene Church has specified duties as follows:

1. The board shall elect from among its members a secretary who shall serve the quadrennial term, and shall faithfully record the work as herein provided.
2. Maintain a roll of elders to be reported at the beginning of each General Conference for validation.
3. Examine the call and character of candidates for elder's orders and ministers license and report favorable recommendations, to the General Conference, and subsequent to receiving and considering the report from the Board of Ministerial Studies, recommend that the General Conference place ministerial students in an appropriate year of study.
4. Receive written reports from those ministers unable to report in person to the General Conference, and refer favorable recommendations to the General Conference.
5. Examine candidates for evangelist and song evangelist license, and report favorable recommendations to the General Conference.
6. It is incumbent upon the Board of Orders and Relations to seek such knowledge as may be helpful in establishing

the character and integrity of any individual applying for credentials as a minister in the Pilgrim Nazarene Church.

7. To examine the character and Orders of persons coming from other denominations, and report favorable recommendations of those it may judge to be qualified and desirable to the General Conference. In the interim between conferences, the Board of Orders and Relations may meet in any manner deemed adequate by the Board.

8. Examine the call and character of missionary candidates and make recommendations to the General Board.

9. To serve as, or recommend, a resource of accountability for the elders of the Pilgrim Nazarene Church that they may always have a friend and confidant to encourage and strengthen them in this holy way.

10. Hear and act on reports and recommendations from the Board of Ministerial Ethics.

11. To exercise authority in handling disciplinary actions concerning ministers. Upon the call of the General Superintendent, the Board of Orders and Relations may confer with the Board of Ministerial Studies and/or the Board of Ministerial Ethics, to conduct business more efficiently. Should a vacancy occur on the Board of Orders and Relations in the interim between the quadrennial sessions of the General Conference, it shall be filled by a majority ballot vote of the General Board. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

XIII The Board of Ministerial Studies

The Board of Ministerial Studies shall be composed of five (5) elders elected by the voting quadrennial conference. They shall provide a system of education and examinations

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to follow the course of study adopted by the General Conference and manage the progress of students that matriculate into the course. Duties of the board shall include:

1. The board shall elect from among its members a chair and secretary who shall serve the quadrennial term, that may be exempt from the work of examination, and shall faithfully do the work as herein provided.

2. The chair shall assign to the other members of the board the courses that they shall examine. Such assignment shall be for the entire term of the board, unless mutually arranged otherwise.

3. The secretary shall maintain a suitable record book for recording student transcripts. The secretary shall record therein the name and address of each candidate for the course, the name of the local church recommending him, the date of licensing, the course of study pursued and the record of examinations. The secretary shall present to each candidate a duplicate of this record as preserved in the records of the General Church Conference.

4. Classes may be established to assist licensed ministers in the pursuit of the course of study. The *Questions on the Course of Study* shall be used and the instructions therein provided shall be followed.

5. Progress in the ministerial course of study may be measured as follows:

- a. All examinations shall be conducted in writing and according to the instructions printed in *Questions on the Course of Study*. All book reports shall follow the form for reading reports as printed in the question book.

- b. The examiner shall furnish the candidate with a list of no fewer than ten questions for each study and reading book. All questions for the formal examination must be

selected from *Questions on the Course of Study*. As an alternative, an open-book exam, in which the candidate answers all the questions on the particular subject in the question book, in writing, from the textbook and sends his answers to the examiner to be graded.

c. All papers shall be marked on a scale of 1 to 100. An average of 70 shall be considered a passing grade.

d. The General Board of Ministerial Studies shall determine that at least two subjects in the required year's course of study, not including the subjects in the reading course, have been satisfactorily completed. In the unfortunate event that the candidate has not passed the course of study required, their license may be considered for renewal only by recommendation of the General Board of Ministerial Studies to the General Board of Orders and Relations, subsequent to the examination of a satisfactory written explanation for their failure.

e. Before final adjournment of the General Conference, the General Board of Ministerial Studies shall record the examinations and make recommendations for advancement or for graduation, from the course of study to the General Board of Orders and Relations, who shall then report a recommendation to the General Conference.

6. Candidates pursuing the course of study, who may be attending a recognized Bible school and pursuing the same or similar studies, may present a school transcript in lieu of examination and, if satisfactory to the board, may be recommended without further examination, however, said candidate shall not be graduated from the course without having passed the study course on the *Manual*.

XIV The General Board of Ministerial Ethics

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The General Board of Ministerial Ethics shall be composed of three (3) elders elected by the voting quadrennial conference. They shall be available to assist the ministry of the Pilgrim Nazarene Church to maintain harmony and fellowship in any way consistent with the guidelines contained within the *Manual* and as may be prudent to men of wisdom. They shall hear all pleas brought by a petitioner, as herein described, and shall join in prayer for wisdom in the examination of the concerned parties.

Grievance Against a Minister

Preserving the fellowship of the church and the integrity of the ministry is a task for which each minister bears a personal responsibility. The people of the Pilgrim Nazarene Church have carefully examined the Word of God in the context of our heritage and traditions to prepare and embraced a statement of Articles of Religion, Covenants, and Special Provisions; the *Manual*. Each member of the Pilgrim Nazarene Church has solemnly submitted themselves to the discipline of the church based on these guidelines. Further, as stated in the *Manual* preamble for the ministry, *“They must have a burden and passion for lost souls and a deep sense of appreciation for Christian ethics and must kindly but firmly enforce the Covenants and Special Provisions defined in the Manual of the church.”* Should the time ever arise when a minister of the church, a petitioner, has a substantive concern that fellowship with another minister, a “grievant,” is in jeopardy due to willful and repeated disregard for these guidelines, the following course of action shall be available:

1. The petitioner shall carefully bring the grievant, as a friend, before the throne of God in private prayer.

- a. The subject of prayer shall first be the heart and attitude of the petitioner; it may be that God is at work in the petitioner's heart more than the life of the presumed errant one.
- b. Second, the subject of prayer shall be as that of a friend with a heart to intercede for favor, seeking to help.
- c. Third, that God would humble you, the petitioner, and overshadow you with discretion, and grant great wisdom.

Gal 6:1 Brethren, if a man be overtaken in a fault, ye which are spiritual, restore such an one in the spirit of meekness; considering thyself, lest thou also be tempted.

2. With a humble spirit, go to that one alone (out of the range of hearing of others) and carefully and confidentially express your concerns and hear the response.

Mat 18:15 Moreover if thy brother shall trespass against thee, go and tell him his fault between thee and him alone: if he shall hear thee, thou hast gained thy brother.

3. If the response does not heal the breach, take the situation to an elder, who shall prayerfully (as outlined above), and discreetly accompany you in conference with the individual to seek restoration.

Mat 18:16 But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established.

4. If the breach remains unhealed, the following procedure shall be followed.
 - a. The elder shall instruct the petitioner to describe the grievance in writing so that the examining parties can

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establish the substance of conduct.

b. The matter shall be referred to the Board of Ministerial Ethics, who shall join in prayer for the examination of the concerned parties. Material or information shall, to the extent possible, not be available for review until the hearing begins.

c. The petitioner and the grievant may each be accompanied by a friend, provided that such friend is a minister of the Pilgrim Nazarene Church.

d. The hearing shall be scheduled at the first opportunity that is most convenient for all parties.

e. The hearing shall begin with prayer. The examiners (Ministerial Ethics Board, and each friend) shall then be given the written grievance and hear verbal explanation from each party. Each party shall be given sufficient opportunity for rebuttal.

f. The petitioner and grievant shall be excused and the examiners shall, by unanimous action, determine a course to assure that first, the Doctrines, Covenants, and Special Provisions of the church are inviolate and second, to restore fellowship within the church, and with all parties.

Mat 18:17 And if he shall neglect to hear them, tell it unto the church: but if he neglect to hear the church, let him be unto thee as an heathen man and a publican.

g. Should the prescribed course of action be considered adverse to the conscientious sensibility of the petitioner or grievant, written appeal may, within five (5) days, be made to the Court of Appeals. The rules of engagement shall be determined by the Court of Appeals.

h. If the petitioner, or grievant, refuses to submit to the course so prescribed the matter shall be referred to the

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Board of Orders and Relations.

XI. The Court of Appeals

The Court of Appeals shall consist of three (3) elders elected by the General Conference. No general officer, or member of the General Board, or employee of the General Church, shall serve on the General Court of Appeals. The Court of Appeals shall report the action of the court to the General Board of Orders and Relations, but it is accountable only to the General Conference. The members of this court shall be elected to serve until the close of the next voting quadrennial General Conference and until their successors are elected and qualified. Should a vacancy occur on the General Court of Appeals in the interim between the quadrennial sessions of the General Conference, it shall be filled by a majority ballot vote of the General Board. If the vacancy shall occur within ninety days of a General Conference, it shall not be filled until the General Conference.

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PART V

The Minister and the Ministry

I The Ministry

We believe that God still calls men to preach. The calling of the ministry is such a serious and holy responsibility that none should enter into it without a sure and clear knowledge of a Divine call. When a man or woman is thus called, the church should recognize that call by its endorsement and should endeavor to help open the way into the ministry. The progress and spirituality of the church depends largely, if not wholly, upon the spirituality, the character and the example of its ministers. A minister of the gospel in the Pilgrim Nazarene Church must know that their sins have been forgiven, that they have been regenerated through our Lord Jesus Christ and that they are sanctified wholly as a second definite work of grace wrought by the baptism with the Holy Ghost. They must have a burden and passion for lost souls and a deep sense of appreciation for Christian ethics and must kindly and firmly enforce the Articles of Religion, Covenants, and Special Provisions defined in the *Manual* by example, and in counsel and instruction. They must be an individual of prayer and constantly seek to build up the saints in the most holy faith. Any person sustaining a marriage relation contrary to that allowed as clearly justifiable in the Special Provisions shall be ineligible for the office of the ministry in the Pilgrim Nazarene Church.

II The Licensed Minister

When a member of the church testifies to a definite call to preach, they may be granted a local minister's license by the local church. The General Conference may convey a

general licensed minister's credential, having a term through the close of the following General Conference, to a candidate satisfying the following criteria:

1. Their local church has granted a local preacher's license for the preceding year, or the candidate is returning for renewal of the general minister's license.

2. The local church holding their membership recommends them for such work.

3. They demonstrate evidence of grace, gifts and usefulness.

4. They have been examined by the Board of Ministerial Studies, which shall make report to the Board of Orders and Relations, and determined that the candidate has passed the course of study for local preachers and promised to immediately pursue the course of study for licensed ministers leading to ordination.

5. Subsequent to receiving the above report from the Board of Ministerial Studies, The Board of Orders and Relations shall make careful examination of the candidate and report their favorable recommendation to the General Conference for action.

. Licensed ministers from other evangelical denominations may be licensed as ministers by following the above described course of action provided only that the examination of the General Board of Ministerial Studies may consider the course work completed in a doctrinally similar denomination to determine placement in the Pilgrim Nazarene Church course of study for licensed ministers leading to ordination. They shall also present the credentials issued to them by their former denomination to the Board of Orders and Relations. They may be received into the work of the ministry immediately upon the favorable recommendation of the Board of Orders and Relations;

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however, report shall also be made to the next General Conference.

7. The procedure for granting or renewing, a minister's license is repeated annually until the candidate qualifies to be recommended for elder's orders. However, The Board of Ministerial Studies shall determine that at least two subjects in the required year's course of study, not including the subjects in the reading course, have been satisfactorily completed. In the unfortunate event that the candidate has not passed the course of study required, their license may be considered for renewal only by recommendation of the Board of Ministerial Studies to the Board of Orders and Relations, subsequent to the examination of a satisfactory written explanation for their failure. The General Superintendent shall issue to each licensed minister a minister's license signed by the General Superintendent and the General Secretary. Licensed ministers may preach the Word and, when pastoring a church, may administer the sacraments of Baptism and the Lord's Supper and officiate at marriages where the laws of the state allow. All licensed ministers are accountable to the Board of Orders and Relations and hold their ministerial credentials under the auspices of the General Conference, to which they shall report annually. A licensed minister must pay tithes into the church where they hold membership, except that a home mission pastor may pay tithes to the mission they pastor if the General Board recognizes the mission. If any national from a foreign field holding a minister's license shall make their residence in the United States of America, their credentials shall be individually considered by the Board of Orders and Relations and the General Conference. The transfer

shall be issued by the foreign mission field from which they came.

III The Ordained Elder

There is but one permanent office that we recognize in the ministry — that of the elder. It is a joint commission initiated by the calling of the Holy Spirit and sealed by the laying on of hands by the brotherhood of the ministry. The life of an elder is one of leadership through service and example, portraying in person and conduct the standards of the Articles of Religion, Covenants, and Special Provisions of the church *Manual*. They are to rule well in the church, to preach the Word, to administer the sacraments of Baptism and the Lord's Supper, and to perform marriages, and the ritual of the church, all in due reverence to the Triune God:

1. Those who are called of God, have fulfilled the requirements of the church, have passed the course of study prescribed for licensed ministers and candidates for ordination, have been in the active ministry not less than two years either as a pastor or as an evangelist, and have been carefully examined and favorably reported upon by the Board of Orders and Relations, may be elected to Elder's Orders by a two thirds (2/3) majority ballot vote of the General Conference. The candidate thus elected shall be ordained in a service dedicated to that purpose by the laying on of the hands of the elders under the direction of the General Superintendent. The General Superintendent shall issue to the person so ordained a Certificate of Ordination signed by the General Superintendent, and the General Secretary.

2. The ministerial credentials of an elder are held under the auspices of the General Conference, to which they

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shall report in person annually. If extenuating circumstances prevent reporting in person, the report may be presented in writing to the Board of Orders and Relations, who shall report to the General Conference.

Circumstances which may prevent an elder from reporting in person for two (2) or more consecutive years may be appealed in writing to the Board of Orders and Relations, which shall report to the General Conference.

3. If an Elder fails to report to the General Conference for two (2) consecutive years, the Board of Orders and Relations shall remove their name from the roll of elders and so be reported to the third (3rd) General Conference. The elder may be reconsidered by the General Conference for elders' orders following application to the General Board of Orders and Relations, and favorable recommendation to the General Conference.

4. An elder must hold membership in a local Pilgrim Nazarene Church and must pay tithe into the church where they hold their membership, except that a home mission pastor may pay their tithe into the mission if the General Board recognizes the mission.

5. Elders from other evangelical denominations may be received into the Pilgrim Nazarene Church and begin the work of the ministry immediately upon the favorable recommendation of the Board of Orders and Relations, provided that they present a letter of transfer from their former church denomination, and have been examined as to their personal experience, doctrine and fitness for the ministry. In the interim between conferences, the Board of Orders and Relations may meet in any manner deemed adequate by the Board. Favorable recommendations shall be reported to the General Conference.

6. Ministers of the Pilgrim Nazarene Church may preach in any open door of ministry provided they will preach and uphold the standards and doctrines of the Pilgrim Nazarene Church. If a minister desires to pastor another church of like faith, such minister must first counsel with the General Superintendent.

7. An elder who surrenders their credentials must obtain a favorable recommendation from the Board of Orders and Relations to retain their membership in the local church.

8. If any national from a foreign field holding elder's orders shall make their residence in the United States of America, they shall present their transfer from the foreign mission field to the Board of Orders and Relations which shall make an individual consideration.

IV The Transfer of Ministers

A licensed minister or elder may request a transfer of credentials from the Pilgrim Nazarene Church by presenting the request in writing to the General Board of Orders and Relations. The Board of Orders and Relations may grant the request, accompanied by a letter of qualification or commendation entirely at its own pleasure. An ordained minister who unites with the church membership or ministry of another denomination shall, because of that fact, immediately cease to be a member of, or hold credentials in, the Pilgrim Nazarene Church. The Board of Orders and Relations shall verify this fact to be true, and the Secretary of the board shall record the source of information and note on the roll of elders, opposite their name: "Removed by uniting with another denomination." Report shall also be made to the General Conference in the report of the roll of elders.

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V Restoration of the Membership and Credentials of a Minister

A minister who, in good faith, elects to leave the Pilgrim Nazarene Church and takes such action while in good standing – not being subject to any portion of the judicial procedure of the *Manual* – may at a subsequent time desire to reunite with a Pilgrim Nazarene Church. They shall first make application for membership in a local church through the pastor of the church. The pastor shall forward the application to the Board of Orders and Relations, who shall, lacking any cause to the contrary, welcome the individual into the fellowship of the church through membership in a local church. The minister may subsequently make application to the Board of Orders and Relations for restoration of credentials which may be restored by order of the Board of Orders and Relations. A minister who has been expelled from the ministry or the church, or withdraws their membership while being subject to any portion of the judicial procedure of the *Manual*, may make application for reinstatement according to the following procedure:

1. They shall first make application for membership in a local church through the pastor of the church. The pastor shall forward the application to the Board of Orders and Relations who will consider the merits of the application. The application may be denied, or qualifying conditions may be established or, lacking any cause to the contrary, The Board of Orders and Relations may consent for the local church to welcome the individual into the fellowship of the church through membership in their local church.
2. After two (2) years unqualified faithful service as a member, the local church may, by a two-thirds (2/3) ballot vote, recommend the individual to the Board of Orders

and Relations for restoration of credentials.

3. The Board of Orders and Relations shall examine the candidate and at its discretion, grant the candidate a minister's license, or the restoration of credentials as an elder. The vote to restore credentials shall require a two-thirds (2/3) vote of the entire Board of Orders and Relations and the General Superintendent.

4. Providing that all other qualifications as an elder are satisfied, a minister having served two (2) years of service as a licensed minister shall be granted restoration of elder's orders, or they shall be deemed no longer be eligible for minister's license.

5. It is incumbent upon the Board of Orders and Relations to seek such knowledge as may be helpful in establishing the character and integrity of any individual applying for credentials as a minister in the Pilgrim Nazarene Church.

VI The Evangelist

An elder or licensed minister who devotes their time to evangelism may, by recommendation of the Board of Orders and Relations and the vote of the General Conference, be commissioned to do the work of an evangelist. Such commission is an annual commission having a term of service through the close of the next General Conference. The evangelist shall report annually to the General Conference both as a minister and as an evangelist. The General Conference shall issue a commission, signed by the General Superintendent and the General Secretary, to each evangelist so commissioned.

IX. The Song Evangelist

Members of the church who feel called to the special ministry of song evangelism, and demonstrate spiritual grace along with gifts and talents for the work, may be recommended for such work by the local church of which they are members. The General Conference may grant the commission of Song Evangelists upon the favorable recommendation of the Board of Orders and Relations. Such commission is an annual commission having a term of service through the close of the next General Conference. The song evangelist shall report annually to the General Conference. The General Conference shall issue a commission, signed by the General Superintendent and the General Secretary, to each song evangelist so commissioned.

NOTE:

The provisions for Deacon, Deaconess and Exhorter have been omitted.

The Course of Study is unchanged

The Judicial Administration section of the Manual is unchanged.

The Ritual is unchanged EXCEPT the Reception of Members (see below)

PART VIII

Ritual

I. The Reception of Members

1. Dearly Beloved: The privileges and blessings which we have in association together in the Church of Jesus Christ are very sacred and precious. There is in it such hallowed fellowship as cannot otherwise be known.

2. There is helpfulness, watchfulness, counsel, and provi-

sions for accountability, such as can only be found in the Church, to encourage us on our journey to the city of God.

3. There is the godly care of pastors, with the teachings of the Word, and the helpful inspiration of social worship. There is co-operation in service, accomplishing that which cannot otherwise be done. It is necessary that we be of one heart and mind.

4. The doctrines upon which the Church rests as essential to Christian experience are brief. We believe in God the Father, Son, and Holy Ghost; we especially emphasize the deity of Jesus Christ and the personality of the Holy Spirit; that man is born in sin; that he needs the work of the Holy Spirit in regeneration; that after the work of regeneration, there is the further work of heart-cleansing, or entire sanctification, which is effected by the Holy Ghost. And to each of these works of grace the Holy Ghost gives witness. We believe in eternal destiny, with its rewards and punishments.

5. Do you heartily believe these truths?

6. Do you take Jesus as your Savior and do you realize that He saves you now? If you are not now in the experience of sanctification, will you seek earnestly, until you know that the work of entire sanctification is complete in your soul?

7. Desiring to unite with the Pilgrim Nazarene Church, do you covenant to give yourself to the fellowship and work of God in connection with the Church, as set forth in the Articles of Religion, Covenants, and Special Provisions of the *Manual*?

To endeavor in every way to glorify God, by a humble walk, godly conduct, and holy service; devotedly giving of your means; faithfully attend upon the means of grace; and, abstaining from all evil, seek earnestly in the fear of the Lord to perfect the work of holiness in your heart and life?

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[These questions being satisfactorily answered, the persons may be received. The minister, taking them by the hand, shall say]:

8. I welcome you into this church, and into its sacred fellowship, duties and privileges. May the great Head of the Church bless and keep you and enable you to be faithful in all good works until He comes to receive you into glory.

IX Church Directory

ALABAMA

JASPER

Church Address: 1409 5th Ave. S.,
Jasper AL 35501 p. 205.221.2470

David Fogleman — dfogleman@gmail.com
1407 5th Avenue South, Jasper AL 35501
h. 205.221.2470 c. 256.541.1313

PELL CITY

Church Address: 26th & Comer Ave.,
Pell City AL 35125 p. 205.338.0561

Clindel Harbison — charbison@centurytel.net
601-27th Street North, Pell City AL 35125
h. 205.338.0561

ARKANSAS

CABOT

Church Address: 52 Lassiter Lane, Cabot AR 72023

Michael Swearengin — sswearengin@suddenlinl.net
514 Dakota Drive, Cabot AR 72023
h. 501.941.1243

COLORADO

DENVER

Church Address: 822 South Simms, Lakewood, CO
80228

780 South Routt Way, Lakewood, CO 80226

Contact: Edith Wood
7579 West Arkansas Ave, Lakewood, CO 80232

IDAHO

CALDWELL

IX Church Directory

Rick Bork
1212 S 19th St.
Nampa, ID 83686
h. 208-631-8030

INDIANA

GREENSBURG

Church Address: 1055 Base Road, Greensburg IN
47240
Church Phone: 812.663.7983

Don Bates — batesl@decaturwb.com
1288 South County Road 280E, Greensburg IN 47240
h. 812.663.9053

INDIANAPOLIS

Church Address: 4103 S Lynhurst Drive
Indianapolis IN 46221

David Seeley — dtand2@gmail.com
4119 South Lynhurst Drive, Indianapolis IN 46221
h. 317.830.6350

MUNCIE

Church Address: 811 East 26th Street, Muncie IN
47302

Scott Turner — pastorscott47@gmail.com
6267 South 1000th West, Redkey IN 47373-9201
p. 765.369.2733

WINCHESTER

Church Address: P.O. Box 26, Winchester IN 47394

Contact Steve Snodgrass
Cell - 765.730.0268

IOWA

MOUNT PLEASANT

Church Address: 804 West Madison Street

XI Church Directory

Mt. Pleasant IA 52641
Contact: Wendell Conner
300 North Rose Street, Mt. Pleasant IA 52641
p. 859.533.1069

KENTUCKY

MILLERSBURG (mission)
Church Address: 15 E. 11th Street, Millersburg KY
40348
Judy Jolly — tljsr@yahoo.com
330 Sycamore Street, Carlisle, KY 40311
p. 859.289.7012

LOUISIANA

WESTLAKE
Church Address: 938 Mulberry Street, Westlake LA
70669
Kennith Adamson — kenadamson48@gmail.com
938 Mulberry Street, Westlake LA 70669
h. 337.433.1964

DERIDDER
Worshipping at: Shady Grove Community Center
2400 LA Highway 26, DeRidder, LA
Don Steele (SS Superintendent)
P. 337-401-3151 dsteele@beci.org

MISSISSIPPI

LEAKESVILLE (mission)
Church Address: 2710 Tom White Rd
Leakesville MS 39451
% Betty Hillman (Linda Brown — jandlbrown@tds.net

XI Church Directory

2710 Tom White Road, Leakesville MS 39451
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MISSOURI

CAPE GIRARDEAU—Trinity Grace Chapel
Church Address: 5195 Old Cape Road East
Jackson, MO 63755

Troy Truitt — ttruitt7@yahoo.com
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OKLAHOMA

DUNCAN

Church Address: US Highway 81 South & Terry Road
Duncan OK 73533

William Carpenter
655 West Cherokee Road, Duncan OK 73533
p. 859.533.1069

DURANT

Church Address: 2225 Cale Switch Road,
Durant OK 74701 p. 580.920.9032
Contact: James Dunegan, PO Box 425, Calera, OK
74730

OSAGE HILLS

Church Address: Osage Road, Duncan OK 73533

Robert Durr III — dixielandgeneral@gmail.com
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TEXAS

DALLAS PILGRIM NAZARENE

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Larry Pettit — lpetesl@att.net
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Church Address: 11141 State Highway 56,
Sherman TX 75090 p. 903.893.8523

Steve Snodgrass — pncgs1@gmail.com
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Whitehouse TX 75791 p. 903.839.7039

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FOREIGN MISSION FIELD

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XI Church Directory

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P.O. Box 1130, Jasper AL 35502 p. 205.522.7684

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